



**OFFICE OF THE LEGISLATIVE AUDITOR**  
STATE OF MINNESOTA

Special Review

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# State Agency Barter Arrangements



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JANUARY 15, 2002

02-03

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## Financial Audit Division

The Office of the Legislative Auditor (OLA) is a professional, nonpartisan office in the legislative branch of Minnesota State government. Its principal responsibility is to audit and evaluate the agencies and programs of state government (the State Auditor audits local governments).

OLA's Financial Audit Division annually audits the state's financial statements and, on a rotating schedule, audits agencies in the executive and judicial branches of state government, three metropolitan agencies, and several "semi-state" organizations. The division also investigates allegations that state resources have been used inappropriately.

The division has a staff of approximately fifty auditors, most of whom are CPAs. The division conducts audits in accordance with standards established by the American Institute of Certified Public Accountants and the Comptroller General of the United States.

Consistent with OLA's mission, the Financial Audit Division works to:

- Promote Accountability,
- Strengthen Legislative Oversight, and
- Support Good Financial Management.

Through its Program Evaluation Division, OLA conducts several evaluations each year and one best practices review.

OLA is under the direction of the Legislative Auditor, who is appointed for a six-year term by the Legislative Audit Commission (LAC). The LAC is a bipartisan commission of Representatives and Senators. It annually selects topics for the Program Evaluation Division, but is generally not involved in scheduling financial audits.

All findings, conclusions, and recommendations in reports issued by the Office of the Legislative Auditor are solely the responsibility of the office and may not reflect the views of the LAC, its individual members, or other members of the Minnesota Legislature.

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**OFFICE OF THE LEGISLATIVE AUDITOR**  
State of Minnesota • James Nobles, Legislative Auditor

January 10, 2002

Senator Ann H. Rest, Chair  
Legislative Audit Commission

Members of the Legislative Audit Commission

The Honorable Jesse Ventura, Governor

We have completed a special review of bartering arrangements entered into by state agencies. The objective of the review was to provide a report on the type and value of each agency's bartering agreements as required by Laws of Minnesota (2001), First Special Session, Chapter 10, Section 38, Subd. 1.

Providing an accounting of bartering arrangements was challenging, because these transactions are not recorded on the state's accounting system or otherwise inventoried in any systematic manner. We hope this report provides relevant information for decision-makers on the magnitude of this type of activity.

This report is intended for the information of the Legislature and the Governor. This restriction is not intended to limit the distribution of this report, which was released as a public document on January 15, 2002.

*/s/ James R. Nobles*

James R. Nobles  
Legislative Auditor

*/s/ Claudia J. Gudvangen*

Claudia J. Gudvangen, CPA  
Deputy Legislative Auditor

# Special Review: State Agency Barter Arrangements

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## Table of Contents

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	Page
Background	1
Methodology	1
Conclusions	2
Bartering Arrangements:	
Department of Administration	3
Department of Agriculture	3
Board of Social Work	4
Campaign Finance & Public Disclosure Board	4
Center for Arts Education	4
Department of Children, Families & Learning	4
Department of Corrections	4
Department of Employee Relations	6
Department of Human Services	6
Iron Range Resources and Rehabilitation Board	7
Department of Military Affairs	8
Minnesota State Lottery	8
Minnesota State Colleges and Universities	11
Minnesota Zoological Gardens	17
Department of Natural Resources	17
Ombudsman for Crime Victims	19
Pollution Control Agency	20
Sentencing Guidelines Commission	20
Department of Transportation	20
Veterans Home Board	21
Appendix I. Entities With No Reported Bartering Arrangements	23

The following members of the Office of the Legislative Auditor prepared this report:

Claudia Gudvangen, CPA	Deputy Legislative Auditor
Patrick Phillips, CPA	Senior Auditor
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# Special Review: State Agency Barter Arrangements

## Background

State agencies generally buy goods and services with money. However, some agencies obtain goods and services through barter arrangements. Because there is no monetary exchange, the transactions are not recorded in the state's accounting records and there has been limited information available about the type and magnitude of these activities.

Laws of Minnesota (2001), First Special Session, Chapter 10, Section 38, Subd. 1, directed the Office of the Legislative Auditor to report on the use of barter arrangements by state agencies. Specifically, the law provided:

By January 15, 2002, the legislative auditor shall report to the legislature and governor on agency use of barter agreements in furtherance of an agency's mission. The report shall list the type and approximate value of each agency's agreement or agreements.

Subdivision 2 of Chapter 10, Section 38, restricts state agencies from entering into bartering agreements valued at more than \$100,000 with non-governmental entities after July 1, 2002, unless specifically authorized by law. The Minnesota State Lottery is exempted from this restriction.

## Methodology

We asked state agencies to complete a survey form describing their involvement in bartering activities and estimating the value of the arrangements. We focused on fiscal years 2000, 2001, and the first two months of fiscal year 2002. We told the agencies to use a broad definition of "barter," specifying that it should include any trade of goods and/or services for goods and/or services, without an exchange of money. We also asked the agencies whether they had a written agreement with the other party to the arrangement. We received responses from all of the executive branch agencies, or components of agencies, that we surveyed. The following table provides information on bartering arrangements reported for 20 state agencies. Appendix I identifies the 69 state agencies with no reported bartering activities.

We note the following regarding the information provided in the table:

- Because barter arrangements are not recorded or reported in any systematic manner, our accounting is based on self-reporting by the state agencies. Also, because there is not a standard well-understood definition of barter, it is probable that there are inconsistencies in the reported data. Some agencies may have reported certain arrangements that other agencies would not consider to be barter. We reviewed the information reported for reasonableness and, in some cases, discussed a barter arrangement with agency staff. However, we did not otherwise attempt to independently ensure the completeness of the reported information.

## **Special Review: State Agency Barter Arrangements**

- Some agencies reported fairly detailed information on individual barter arrangements, while other agencies provided a more general description of the types of arrangements they were party to. The fact that the table may show numerous entries for one agency and more limited information for another agency does not necessarily represent the magnitude of bartering engaged in by the agencies.
- Some agencies were able to provide an estimate of the value of the goods or services obtained or provided through barter arrangements. However, other agencies said the value of the arrangements was unknown.

### **Conclusions**

It was not our objective in this review to reach a conclusion on the propriety of individual barter arrangements or on the use of barter generally. However, in some cases, the reported information does raise questions that we will pursue in subsequent audits of these entities. For example, as a general rule, we believe that if a state agency engages in bartering activities, it should have a written agreement with the other party so that all expectations regarding the arrangement, and the responsibilities of the various parties, are clear. Similarly, we think agencies should have records or an inventory of the various bartering arrangements.

## Special Review: State Agency Barter Agreements

### Department of Administration

The department's arrangements consisted primarily of sharing resources in exchange for fiber optic/network capacity and maintenance of property. In addition, the department initiated contracts, primarily land use agreements, for other state agencies. The department prepared contracts for the Department of Corrections (for facilities in Lino Lakes, Rush City, Shakopee, and St. Cloud) and the Department of Human Services (for the Regional Treatment Centers in Anoka and Fergus Falls). The department also prepared contracts for the Iron Range Resources & Rehabilitation Board, the Department of Transportation, and the Veterans Homes Board. The agreements negotiated by the department for these other agencies are listed under the agencies receiving the goods or services.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	Central MN Distance Learning Network	Use of network video equipment	\$37,000/yr	Fiber optic capacity	\$37,000/yr	Yes
00	Central MN Distance Learning Network	Network management services	\$15,000/yr	Surplus network capacity	\$15,000/yr	Yes
00-01	UCN Connecting MN Project	206 miles of freeway right-of-way	Unknown	175 miles fiber optic use with 96 strands, 31 miles, 2-10 conduits	Unknown	Yes
01-02	Catholic Charities	Use of 500 square feet of land	Unknown	Control of differing elevations at common property line and maintenance of property	Unknown	Yes
00-03	US West Communications	Non-exclusive use of 239 square feet of space for remote switch module	Unknown	Provision of and maintenance of equipment to meet communication needs	Unknown	Yes

### Department of Agriculture

The department's arrangements consisted primarily of sharing staff and equipment for cooperative work projects and training.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	U. S Food and Drug Administration	Space, supervision, and equipment usage	\$51,686	1.5 full time equivalent staff performing lab work	\$150,000	Yes
02	U.S. Department of Agriculture	Work/inspection of slaughter or meat processing plants under federal jurisdiction	\$35,000	Work/inspection of slaughter or meat processing plants under state jurisdiction	\$35,000	Yes-pending
00-02	Pollution Control Agency	Dairy inspectors assist dairy farmers to comply with MPCA's feedlot rules	\$6,000	Training to MDA dairy inspectors on feedlot issues	\$22,500	Yes
00-02	University of Minnesota	Non-paid student internship	Unknown	Assistance in grants project	\$5,000	No

## Special Review: State Agency Barter Agreements

### Board of Social Work

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	Board of Dentistry	Technical assistance by system administrator	\$6,607	Use of database server	\$6,607	Yes

### Campaign Finance & Public Disclosure Board

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Legislative Auditor	N/A		Internet and e-mail access through OLA	\$432/yr	No

### Center for Arts Education

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	City of Golden Valley	Old football field	Unknown	Conversion to soccer field	Unknown	Yes

### Department of Children, Families & Learning

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Department of Natural Resources	Support services	Unknown	Aquatic education specialist providing educational programming for youth	Unknown	Yes

### Department of Corrections

The commissioner of Corrections is authorized by statute to permit social service, educational or rehabilitation agencies to utilize facilities, staff, and other resources of the correctional facilities. The commissioner is also empowered to lease buildings for business or commercial enterprises deemed to be consistent with the proper training and rehabilitation of inmates. Arrangements that have written agreements were negotiated through the Department of Administration.



## Special Review: State Agency Barter Agreements

### Lino Lakes Correctional Facility

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01-05	MN High Technology Foundation	Use of 8,400 square feet of space	Unknown	Vocational training for inmates	Unknown	Yes
02-05	Stillwater Systems, Inc	Use of 2,800 square feet of space	Unknown	Vocational training for inmates	Unknown	Yes

### Rush City Correctional Facility

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	2 Farmers	Use of 84.5 acres of land	\$2,100	Weed control and maintenance	\$2,100	Yes

### Shakopee Correctional Facility

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01-02	University of Minnesota	Use of 1,100 square feet of land	Unknown	Gardens and services for community	Unknown	Yes

### St. Cloud Correctional Facility

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-05	Joint Powers Board	Use of 2 residences for juvenile detention	Unknown	Services for community	Unknown	Yes
00-05	City of St. Cloud	Use of 60 acres of land	Unknown	Nordic trail for the public	Unknown	Yes

### Stillwater Correctional Facility

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	Washington County	Land to dump snow	Unknown	Parking lot sweeping equipment	Unknown	No

## Special Review: State Agency Barter Agreements

### Department of Employee Relations

The department reported arrangements that involved sharing space and services with other state agencies.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01-02	Department of Finance	Classroom for training	Unknown	Office space	Unknown	No
01-02	Minnesota Planning	Library materials for other agency use	Unknown	Library space and services	\$22,000	No

### Department of Human Services

The department's bartering arrangements primarily involve use of land at various facilities. Arrangements with written agreements were negotiated through the Department of Administration.

#### **Anoka Metro Regional Treatment Center**

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Anoka Hennepin Technical College	Storage of lawn mower and lawn equipment	\$200	Use of mower and equipment	\$150	No
00-02	Dept. of Transportation	Lawn mowing	\$75	Road maintenance	\$100	No
00-02	City of Anoka	Use of 7 acres of land	Unknown	Community recreational program and maintenance of property	\$190	Yes
01-03	Charlie Peterson Community Gardens	Use of 615,000 square feet of land	Unknown	Community garden and maintenance of property	Unknown	Yes
02-06	City of Anoka	Use of 290,000 square feet of land	Unknown	Playground for the public and maintenance of property	Unknown	Yes
00-04	Brainerd Lakes BMX Association	Use of 122,500 square feet of land	Unknown	Recreational facility for youth and maintenance of property	Unknown	Yes

## Special Review: State Agency Barter Agreements

### Fergus Falls Regional Treatment Center

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-03	City of Fergus Falls	Use of building and land for solid waste incinerator plant	Unknown	Minimization of landfill use and the ability to utilize steam generated	Unknown	Yes
00-02	Minnesota Public Radio	Antenna site	Unknown	Communication to the public	Unknown	Yes

### St. Peter Regional Treatment Center

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Department of Transportation	Plowing, weed whip guardrails, building usage, and staffing	Unknown	Salt and sand, road sweeping, repair, materials, and equipment	Unknown	No

### Extended Treatment Options

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Red Cross	Storage space for teaching materials	\$1,890 max	Training pamphlets, videos, and CPR classes	\$600 - \$3,000	No

### Iron Range Resources and Rehabilitation Board

This arrangement was negotiated through the Department of Administration.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-04	Friends of the IRIC, Inc.	1,025 square feet of space	Unknown	Memorial exhibit to the late Governor Rudy Perpich at Ironworld	Unknown	Yes

## Special Review: State Agency Barter Agreements

### Department of Military Affairs

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-01	City of Minneapolis	Use of 12 classrooms	\$1,080	Access to meetings for National Guard	Unknown	No
00-01	Minneapolis ISD	Use of drill floor space	\$300	Snow removal	\$500	No
00-01	Patrick Henry School	Use of drill floor space	\$300	Recruiting display space	\$300	Yes
00-01	City of Minneapolis	Use of drill floor space	\$300	Parking lot striping	\$800	No
00-01	City of Thief River Falls	Use of drill floor space	\$250	Forklift/bucket truck use	\$250	No
00-01	City of Hastings	Use of drill floor space	\$180	Parking lot sweeping and sanding	\$250	No

### Minnesota State Lottery

The use of barter is a significant aspect of the overall marketing strategy at the Minnesota State Lottery. The arrangements involve numerous television and radio stations, as well as lottery retailers and other for-profit entities. The values reported are the approximate retail value of the goods provided and received and do not include any value attributable to increased lottery sales or goodwill.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	Lottery retailers statewide	Lottery merchandise	\$425,000	Merchandise, promotional media, and signage	\$600,000	No
01	Lottery retailers statewide	Lottery merchandise	\$386,000	Merchandise, promotional media, and signage	\$523,000	No
01-02	Hubbard Broadcasting	Powerball – The Game Show	Unknown	23 minutes air time Saturday	\$90,000/yr	Yes
01-02	KBJR-TV Duluth	Powerball – The Game Show	Unknown	23 minutes air time Saturday	\$31,000/yr	Yes
01-02	KTTC-TV Rochester	Powerball – The Game Show	Unknown	23 minutes air time Saturday	\$31,000/yr	Yes
00-02	Approximately 68 cable television networks	Environmental Journal Show	Unknown	30 minutes of air time, approximately 183 times per year on cable access	\$1.4-\$1.9 million/yr	Yes
00-02	Approximately 56 radio stations	Environmental Journal Show	Unknown	2 minutes of air time at least once a week on each station	\$200,000/yr	Yes
00-02	Approximately 70 radio stations	Players Spotlight Radio Show	Unknown	2 minutes of air time approximately once a day on each station	\$511,000/yr	Yes
00	Rainbow Foods (Whirlwind Promotion)	Lottery tickets, merchandise, and special point of sale signage	\$115,000	Merchandise, promotional media, and signage	\$441,000	No
00	Cub Foods (Ribfest)	Lottery tickets and merchandise	\$59,000	Promotional media and merchandise	\$9,000	No
01	Cub Foods (Spamtastic Promotion)	Lottery tickets, merchandise, and sports events tickets	\$59,000	Promotional media and merchandise	\$6,000	No
00	Cub Foods (Women's Expo)	Lottery merchandise	\$22,000	Booth space	\$1,000	No

## Special Review: State Agency Barter Agreements

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	Women's Expo	Lottery tickets and merchandise	\$22,000	Booth space, promotional media, and signage	\$1,000	No
02	Kraus (Clerk Incentive)	Lottery tickets and merchandise	\$6,000	Merchandise	\$5,500	No
00	Tom Thumb (Crossword Sales Incentive)	Lottery tickets and merchandise	\$4,000	Merchandise	\$10,000	No
01	Oasis Market	Lottery tickets and sports events tickets	\$3,700	Merchandise	\$2,000	No
00	Little Stores (Gopher 5 Promo)	Lottery tickets	\$500	Merchandise, promotional media, and signage	\$2,000	No
01	Little Stores (Rolldown Incentive)	Lottery tickets	\$2,700	Merchandise, promotional media, and signage	\$4,000	No
02	Little Stores (Bayfront Blues)	Lottery tickets, merchandise, and special point of sale signage	\$2,200	Promotional media and merchandise	\$2,500	No
02	Little Stores (Good Neighbor Promo)	Lottery tickets	\$2,000	Promotional media and merchandise	\$15,000	No
00	Cenaiko Sports Trade Show	Lottery tickets, merchandise, and special point of sale signage	\$14,150	Promotional media and booth space	\$31,000	No
01	Super America (Cabin Fever Days Promo)	Lottery tickets and merchandise	\$2,400	Promotional media and merchandise	\$700	No
01	Econo Foods (Be a Wealthy Wabbit Promo)	Lottery tickets and merchandise	\$1,500	Promotional media and merchandise	\$4,600	No
00	Pioneer Press (State Fair)	Lottery tickets	\$5,000	Promotional media and signage	\$56,000	No
01	Star Tribune (.com promo)	Lottery tickets	\$1,500	Promotional media	\$1,400	No
02	Star Tribune (Gopher the Buck Auto Promo)	Lottery tickets	\$12,000	Promotional media	\$172,000	No
00	Little Falls Arts and Craft Fair	Lottery merchandise	\$11,100	Promotional media and booth space	\$400	No
01	Little Falls Arts and Craft Fair	Lottery merchandise	\$7,400	Promotional media and merchandise	\$400	No
02	Little Falls Arts and Craft Fair	Lottery merchandise	\$7,300	Promotional media and booth space	\$400	No
02	Country Music WE Fest	Lottery tickets and merchandise	\$7,000	Merchandise	\$53,000	No
00	Richmond River Days	Lottery tickets and merchandise	\$5,000	Promotional media and booth space	\$1,500	No
01	Richmond River Days	Lottery tickets and merchandise	\$4,800	Booth space, promotional media, and signage	\$1,500	No
02	Richmond River Days	Lottery tickets and merchandise	\$6,700	Merchandise, promotional media, and signage	\$2,000	No
02	Waseca County Fair	Lottery tickets	\$800	Merchandise, promotional media, and signage	\$5,000	No

## Special Review: State Agency Barter Agreements

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	Marshall Ford (Auto Armory Sale)	Lottery tickets and merchandise	\$3,000	Promotional media and merchandise	\$21,000	No
00	Kato	Lottery tickets and sports events tickets	\$3,000	Promotional media	\$4,000	No
02	Kato	Lottery tickets and merchandise	\$1,600	Promotional media	\$6,500	No
02	Kato (Trucker Appreciation Days)	Lottery tickets	\$100	Promotional media	\$500	No
01	KFAN (Bobblehead sponsor)	Lottery merchandise	\$20,000	Promotional media	\$225,000	Yes
01	KTTC-TV (Wheel Deal)	Lottery tickets and merchandise	\$12,000	Promotional media	\$42,000	No
01	KTTC-TV (Powerball)	Lottery tickets and merchandise	\$1,200	Promotional media and merchandise	\$14,000	No
02	KTTC-TV (Wheel Deal)	Lottery tickets and merchandise	\$10,000	Promotional media	\$42,000	No
02	KTTC-TV (Drawing Station Promo)	Lottery tickets and tickets to sporting events	\$800	Promotional media	\$5,000	No
02	KXLP/KYSM	Lottery tickets and merchandise	\$5,800	Promotional media	\$15,000	No
02	KSTP-TV (Saints Promo)	Lottery tickets	\$3,200	Promotional media and merchandise	\$72,000	No
00	KYMN (Let's Light Up Northfield)	Lottery tickets	\$2,500	Promotional media	\$4,000	No
01	KYMN (Let's Light Up Northfield)	Lottery tickets and merchandise	\$2,800	Promotional media	\$4,000	No
00	KTOE	Lottery tickets	\$2,400	Promotional media, and merchandise	\$12,000	No
02	KTOE	Lottery tickets	\$2,400	Merchandise, promotional media, and signage	\$15,000	No
02	KXLP	Lottery tickets	\$2,400	Promotional media	\$56,000	No
01	KEYC-TV	Lottery tickets	\$500	Promotional signage	\$100	No
01	KDJS Radio	Lottery tickets	\$2,000	Merchandise, promotional media, and signage	\$32,000	No
02	KDJS Radio	Lottery tickets	\$2,000	Promotional media	\$13,000	No
00	KBJR (Millennium Promo)	Lottery tickets	\$2,000	Merchandise, promotional media, and signage	\$11,000	No
00	KLGR (Home Show)	Lottery tickets	\$600	Promotional media and signage	\$5,000	No
01	KLGR (Home Show)	Lottery tickets	\$600	Promotional media and signage	\$4,700	No
00	KMHL (Millennium Promo)	Lottery tickets	\$2,000	Promotional media and signage	\$4,000	No
02	KROC (Sandy Point Car Classic)	Lottery tickets	\$1,600	Promotional media and merchandise	\$10,000	No
00	KRUE/KOWO (Waseca County Fair)	Lottery tickets	\$1,000	Merchandise, promotional media, and signage	\$8,000	No
01	KRUE/KOWO (Waseca County Fair)	Lottery tickets	\$1,000	Merchandise, promotional media, and signage	\$5,600	No

## Special Review: State Agency Barter Agreements

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	KARP	Lottery tickets	\$1,000	Promotional media	\$5,000	No
01	KWWK (Powerball Game Call-in)	Lottery tickets	\$200	Promotional media	\$1,000	No
01	KWNG (2 <sup>nd</sup> Annual Summer Fun Giveaway)	Lottery tickets	\$1,500	Promotional media	\$18,000	No
02	KWNG (3 <sup>rd</sup> Annual Summer Fun Giveaway)	Lottery tickets	\$1,500	Promotional media and merchandise	\$18,000	No
01	MSC (U of M sponsor)	Lottery tickets and merchandise	\$350	Promotional media and merchandise	\$1,300	No
01	MSC (Bobblehead sponsor)	Lottery merchandise	\$3,200	Promotional media	\$125,000	Yes
01	WJJY (4 <sup>th</sup> of July Parade)	Lottery tickets	\$1,000	Promotional media	\$6,000	No
02	WJJY (4 <sup>th</sup> of July Parade)	Lottery tickets	\$1,000	Promotional media	\$6,000	No
00	RK Radio Network	Lottery tickets	\$650	Promotional media	\$6,500	No
01	Rochester Radio Group	Lottery tickets	\$200	Promotional media and merchandise	\$1,300	No

### Minnesota State Colleges and Universities (MnSCU)

The MnSCU institutions enter into various arrangements for goods and services, primarily relating to the use of space on the campuses. Two state universities also have arrangements with for-profit entities for goods or services in support of athletic programs. In addition to the arrangements shown, institutions said they had agreements with both profit and non-profit organizations to provide academic learning to students in exchange for work provided by the students.

#### **Anoka Hennepin Technical College**

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
02	Mate Precision Tooling	Training	\$5,000	In kind and resource support	\$5,000	No

#### **Dakota Technical College**

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	City of Eagan	2 police cars	\$7,400	Future training	\$7,400	Yes

## Special Review: State Agency Barter Agreements

### Hibbing Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	High School	Use of football field	\$6,000	Maintenance (mowing, repair, striping, seeding) of football field	\$6,000	Yes

### Inver Hills Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00	Dakota County	Landscaping/technical assistance for Inver Glen Library	\$25,460	Orientation parking overflow	\$433/yr	Yes
00-02	Dakota County	Snow removal, sanding of parking lot, mowing, landscaping	\$11,870/yr	Signage	\$25,000	Yes

### Itasca Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Kootasca Inc./Kids Inc.	Space, including the utilities and cleaning	\$17,000	Childcare services for students	\$20,000	Yes
02	Blandin Paper Co	Priority training for Blandin Paper Co.	\$10,000	Space downtown, including utilities	\$20,000	Yes

### Metro State University

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	St. Paul Police	Parking for patrol cars	Unknown	Increased Police Department visibility for security	Unknown	No



## Special Review: State Agency Barter Agreements

### Minneapolis Community and Technical College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	St. Mary's Basilica	Ramp parking on Sundays	\$15,000	Basilica allows Martin Luther King celebration	\$15,000	No
00-02	Children's Dental Services	3,000 square feet of space for clinic	\$31,500	Dental oversight/management to dental students	\$31,500	Yes

### Minnesota State University, Mankato

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Department of Transportation	Free use of large tree spade	Unknown	Salt/sand for streets at no charge	Unknown	No
00-02	South Central Technical College	Off-site storage of computer backup tapes for SCTC	Unknown	Off-site storage of computer backup tapes for MSU,M	Unknown	No
00-02	Numerous car dealerships	A small number of free tickets to athletic events	Unknown	Free use of vehicles for athletic coaches to use during season and for recruiting	Unknown	No

### Minnesota State College-Southeast Technical

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	State Workforce Center	Office Space	\$350,000	Remodeled space and co-location of a collaborative partner	\$350,000	Yes
00-02	Nonprofit	Space and facility rent and reduction costs for day care providers	\$5,000	Vouchers and services to students at reduced costs	\$7,500	Yes

## Special Review: State Agency Barter Agreements

### North Hennepin Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-01	Chamber of Commerce	As available classroom seats for continuing education and contract training	Unknown	Advertising in Chamber of Commerce publications	N/A	No
01-02	Concordia College	Space for class	Minimal	Promotion of NHCC Business ASAP Program	minimal	No

### Northwest Technical College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	School Districts	Room usage at college	\$2,000	Room usage at school districts	\$2,000	No

### Rainy River Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	School Districts	Use of theater, softball field, gym	\$6,000	Use of weight room, football stadium	\$6,000	Yes
00-02	Holiday Inn	Folding chairs, podium	\$3,000	Free use of banquet facilities	\$3,000	No

### Riverland Community College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	School districts	Space for television station	\$25,000	Technical consultant	\$25,000	Yes
00-02	City of Austin	Baseball field land	Unknown	Building and maintenance of fields	\$180,000	Yes

## Special Review: State Agency Barter Agreements

### Rochester Community and Technical College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Civic League Day Nursery	Buildings and equipment for day care center	\$50,000/yr	Convenient, low cost day care services for students/staff	\$20,000/yr	Yes
00-02	City of Rochester	Use of parking lots, sports fields	\$10,000-\$20,000/yr	Maintain land/sports fields	\$10,000-\$20,000/yr	Yes
00-02	School District #535	Use of college bleachers at high school for football and soccer games	\$2,000-\$3,000/yr	RCTC football team uses high school field for home games	\$2,000-\$3,000/yr	No
00-02	School District #535	Facilities for training sessions	\$100/yr	Employees attend sessions free	\$100/yr	No
00-02	Department of Transportation	Use of facilities for meetings/training sessions	\$100/yr	Sand for roads and parking lots in winter	\$100/yr	No
00-02	U.S. Postal Service	Facilities for training session	\$100/yr	RCTC employees allowed to attend session for free	\$100/yr	No

### South Central Technical College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	City of North Mankato	Use of softball fields	\$3,500	City maintains fields, including fertilizing, mowing, and refuse removal	\$3,500	No

### Southwest State University

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Southwest Area Multi-County Multi-Type Library	450 square feet of office space	\$4,500	Individual to work at reference desk, 5 hours per week during fall and spring semesters	\$4,500	Yes

## Special Review: State Agency Barter Agreements

### St. Cloud State University

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Hotels, auto dealers, restaurants	Athletic tickets, hospitality, parking passes	\$18,000	Cars, hotel rooms, meals, equipment for recruiting and fundraising	\$54,700	No
00-02	Dept. of Transportation	Training	\$15,000	Help upkeep of roads, vehicles	\$15,000	Yes
00-02	School district #742	Facility use	\$5,000	Use district #742 athletic/recreation facilities	\$5,000	No
00-02	City of St. Cloud	Facility use	\$5,000	Parking space	\$5,000	Yes
00-02	St. Cloud Area Economic Development Part.	Supplies and printing of newsletter 3/year	\$3,454	Membership dues credit	\$3,454	No
00-02	St. Cloud Catholic Diocese	Use of SCSU challenge course	\$2,500	7 acres of land for challenge course	\$2,500	Yes
00-02	United Way	Supplies and printing of newsletter 3/year	\$600	Labor reimbursement	\$840	No
00-02	WebCT	WebCT campus partner	Nominal	WebCT campus edition	\$4,200	Yes
00-02	Microsoft Exchange	Higher education partner	Nominal	Microsoft Exchange client access license	\$45,000	Yes
00-02	Schmitt Music	Facility use, piano sale, and advertising	Unknown	Use of pianos and purchase discounts	\$70,000	Yes

### St. Cloud Technical College

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	St Cloud State University	Room use	\$4,500	Shared equipment purchasing between institutions	\$37,000	No
00-02	University of Minnesota	Classroom use	\$3,600	Local instructors attend classes	Unknown	Yes
00-02	Central Lakes College	Classroom use	\$960	None	Unknown	Yes
00-02	MN Water Operators/MN Rural Water Associations	Room use	\$960	Free registration for college instructors and students	\$7,800	No
00-02	ARC St. Cloud	Room use	\$640	Advertising	\$750	Yes
00-02	ICAR	Welding lab use	\$640	Free classes for college instructors	\$800	No
00-02	Northstar Paint	Room use	\$640	Paint, tools, equipment, and miscellaneous new products	\$4,115	Yes
00-02	Penn State University	Room use	\$480	Free registration for college instructors	\$1,100	Yes
00-02	Providers Choice	Room use	\$360	Advertising	\$750	Yes
00-02	Minnesota Technology, Inc.	Room use	\$160	Advertising	\$500	Yes
00	Census 2000	Room use	\$120	Public relations	Unknown	Yes
00-02	Boy Scouts	Room use	\$80	Public relations	Unknown	Yes
00-02	Reach Up/Head Start	Room use	\$60	Contract for other rentals	Unknown	No
00-02	Ron's Cabinet	Room use	\$60	Public relations on future job skills grant	Unknown	Yes
00-02	MN Society for Professional Surveyors	Room use	\$360	Training for college instructors	Unknown	No

## Special Review: State Agency Barter Agreements

### Minnesota Zoological Gardens

The Minnesota Zoo offered admission tickets in exchange for radio advertisements to 50 radio stations throughout Minnesota, and to additional stations located in Iowa, North Dakota, South Dakota, and Wisconsin. The Zoo also had an arrangement with Northwest Airlines for airline travel.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	Radio stations	Admission tickets	\$73,000	Radio commercials	\$73,000	Yes
00-01	Northwest Airlines	Northwest Airlines acknowledged as sponsor of the bird show	\$25,000	Credit in airfare for staff and board members	\$25,000	Yes
00-02	Northwest Airlines	Northwest Airlines acknowledged as sponsor of An Evening in the Tropics	\$20,000	4 round-trip tickets to Indonesia	\$20,000	Yes

### Department of Natural Resources

The department entered into a variety of barter arrangements through its various divisions. These included numerous cooperative-farming agreements with individuals or family farm corporations and other cooperative agreements with state organizations and local units of government.

#### **Wildlife**

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Individuals or family farm corporations	Cooperative farming, including hay, pasture, salvage crops, etc.	\$155,072 (partial)	Mowing, weed control, and miscellaneous services	\$99,532 (partial)	141 of 152

#### **Parks**

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Individuals	Cooperative farming, including hay, share of seed, etc.	\$23,040	Mowing, weed control, misc. services, etc.	\$47,650	8 of 11

## Special Review: State Agency Barter Agreements

### Waters

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	Board of Soil and Water	Meeting facilities and related services	\$5,000	Communications consultant	\$5,000	No

### Minerals

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Dept. of Transportation	Equipment operator for gravel samples	\$2,000	Drill rig with auger and 50 ft. attachment	\$5,000	Yes

### Trails and Waterways

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Governmental and private organizations	Use of equipment, operator and materials for accesses, fishing piers, and trails	Unknown	Maintenance by public or private organization	Unknown	Yes

### Forestry

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Dept. of Transportation	16 DNR radio tower sites	\$24,000/yr	20 MnDOT radio tower sites	\$30,000/yr	Yes
00-02	U. S. Forest Service and counties	State forest roads used for forest management, including logging traffic	Unknown	U. S. Forest Service and county roads used by DNR for forest management	Unknown	Yes
00-02	Individuals	DNR land for crop production at reduced cost	\$3,200	Partial corn crop left on land for wildlife food	\$3,200	Yes
00-02	Counties or townships (5-10)	Road grading service	\$1,000-\$5,000	Road grading service on state forest roads	\$1,000-\$5,000	No

## Special Review: State Agency Barter Agreements

### Fisheries

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
02	State of Michigan	None to date; fish exchange expected in future	N/A	3,000,000 fertilized Chinook salmon eggs	\$45,000	No
00-02	U. S. Fish and Wildlife Service	437,000 eyed lake trout eggs and walleye fry	\$15,940	120,000 stockable lake trout for Minnesota waters of Lake Superior	\$90,000	No
00	Minnesota Muskie Farm	Muskie fingerlings and yearlings	\$5,250	Tiger Muskie fingerlings and yearlings	\$5,250	No
00-02	Leech Lake/White Earth Indian Reservations	Walleye eggs	\$315,000 (3 years)	In-kind services for rearing and stocking of walleye fry and fingerlings	\$375,000 (3 years)	Yes
00-02	University of Minnesota and Children, Families and Learning	Aquatic education specialists to provide educational help and programs to youth	\$96,000	Office space, clerical support, and supplies	\$96,000	Yes
00-02	Hennepin Parks	Intern to provide programs at parks	\$3,700	Office space and supplies, use of park van, and workers' compensation	\$3,500	Yes
00-02	Local government or local fishing/conservation groups	Purchase and installation of lake aeration systems (6/year)	\$21,500 per unit	Operation and maintenance of the aeration system	\$2,500/yr	Yes

### Enforcement

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	State agencies	Instructors and training	Unknown	Tuition waivers	\$9,000-\$12,000	No

### Ombudsman for Crime Victims

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
01	For profit	Present an hour of training	\$100	Reduced conference registration fee	\$160	No

## Special Review: State Agency Barter Agreements

### Pollution Control Agency

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-01	Department of Natural Resources	PCA's Mini-boom fish shocking boat	\$8,000	DNR's Mini-boom fish shocking boat	\$8,000	No
00-01	Dakota County	Master Entity System data for 200 sites	\$105	County data (including GIS) on sites down to parcel level	\$105	No

### Sentencing Guidelines Commission

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Department of Corrections	Information on projected bed counts	\$5,000	Administrative Services	\$5,000	No

### Department of Transportation

The Department of Transportation engages in various bartering arrangements, primarily with cities and counties. These arrangements typically involve an exchange of services including use of equipment or storage of equipment and materials. However, the department does not maintain an inventory or other records of these arrangements. The department could not estimate the number or value of barter arrangements throughout the state. The first arrangement identified below was negotiated by the Department of Administration.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-04	Cellular Mobile Systems of St. Cloud	Antenna site	Unknown	Use of tower for equipment placement	Unknown	Yes
00-02	University of Minnesota	Use of portable weigh scale site for research on pavement sensors	\$300,000	Construction of a 1-story building and electrical, water, sewer, and high-speed communication lines	\$300,000	Yes
02	County	Allow county to build a truck station on MnDOT property at MN/Road site	\$20,000/yr	Maintenance services including snowplowing, sanding, mowing, and minor pavement maintenance at site	\$20,000/yr	Yes (pending)
00-02	Cities and counties	Various services such as equipment storage, salt storage, and equipment use	Unknown	Various services such as sand/salt delivery, street sweeping, snowplowing	Unknown	No



## Special Review: State Agency Barter Agreements

### Veterans Home Board

The first arrangement was negotiated by the Department of Administration.

<u>FY</u>	<u>Arrangement with</u>	<u>Goods/Services Provided</u>	<u>Value</u>	<u>Goods/Services Received</u>	<u>Value</u>	<u>Written</u>
00-02	Lametti and Sons, Inc.	Access to bluff to facilitate agreement with U.S. Army Corp of Engineers	Unknown	Construction of a new road and sidewalk on Minneapolis Veterans Home's campus	Unknown	Yes
00-02	Department of Veterans Administration Medical Center	Space for clinical services	\$24,000	Nurse practitioner, clinical access, and educational services	\$24,000	Yes

## Special Review: State Agency Barter Agreements

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## Special Review: State Agency Barter Agreements

### Appendix I

#### Entities With No Reported Bartering Arrangements

Amateur Sports Commission	Department of Public Safety
Arts Board	Department of Revenue
Board of Accountancy	Department of Trade and Economic Development
Board of Animal Health	Department of Veterans Affairs
Board of Architecture, Engineering, Land Surveying and Landscape Architecture	Emergency Medical Services Regulatory Board
Board of Barber Examiners	Gambling Control Board
Board of Chiropractic Examiners	Higher Education Facilities Authority
Board of Dentistry	Higher Education Services Office
Board of Dietetics and Nutrition Practice	Housing Finance Agency
Board of Electricity	Indian Affairs Council
Board of Government Innovation and Cooperation	Minnesota Planning
Board of Marriage and Family Therapy	Minnesota State Academy for the Blind
Board of Medical Practice	Minnesota State Academy for the Deaf
Board of Nursing	Minnesota State Retirement System
Board of Nursing Home Administrators	Minnesota Tax Court
Board of Optometry	Minnesota Technology, Inc.
Board of Pharmacy	Office of Administrative Hearings
Board of Physical Therapy	Office of Environmental Assistance
Board of Podiatric Medicine	Office of the Attorney General
Board of Psychology	Office of the Governor
Board of Public Defense	Office of the Secretary of State
Board of Veterinary Medicine	Office of the State Auditor
Board of Water and Soil Resources	Office of the State Treasurer
Bureau of Mediation Services	Ombudsman for Corrections
Capitol Area Architectural and Planning Board	Ombudsman for Mental Health and Mental Retardation
Council on Asian-Pacific Minnesotans	Ombudsperson for Families
Council on Black Minnesotans	Peace Officer Standards and Training Board
Council on Chicano-Latino People Affairs	Private Detective and Protective Agent Services Board
Council on Disability	Public Employees Retirement Association
Department of Commerce	Public Utilities Commission
Department of Economic Security	Racing Commission
Department of Finance	State Board of Investment
Department of Health	Teachers Retirement Association
Department of Human Rights	Workers' Compensation Court of Appeals
Department of Labor and Industry	