

**STATEWIDE AUDIT  
DEPARTMENT OF VETERANS AFFAIRS  
MANAGEMENT LETTER  
YEAR ENDED JUNE 30, 1985**

**JANUARY 1986**

**Financial Audit Division  
Office of the Legislative Auditor  
State of Minnesota**





STATE OF MINNESOTA

OFFICE OF THE LEGISLATIVE AUDITOR

VETERANS SERVICE BUILDING, ST. PAUL, MN 55155 • 612/296-4708

JAMES R. NOBLES, LEGISLATIVE AUDITOR

Mr. William Gregg, Commissioner  
Department of Veterans Affairs  
2nd Floor Veterans Service Building  
20 West 12th Street  
St. Paul, Minnesota 55155

Dear Commissioner Gregg:

We have reviewed certain accounting procedures and controls for your department as part of our statewide audit of the State of Minnesota's fiscal year 1985 financial statements and federal programs. The scope of our work was limited to a follow up of audit recommendations developed during our fiscal year 1983 audit of the federal programs.

We emphasize that this has not been a complete financial and compliance audit of all programs within your department. Even though no auditing of federal programs was done in your department during our fiscal year 1985 audit, the Statewide Single Audit coverage still satisfies the federal government's current financial and compliance audit requirements for all federal programs administered by your department in fiscal year 1985.

Attached is a summary of the progress made on the audit recommendations developed previously. No recommendations were developed during this review and all prior recommendations have been implemented.

Thank you for the cooperation extended to our staff during this audit.

Sincerely,

A handwritten signature in dark ink, appearing to read "James R. Nobles".

James R. Nobles  
Legislative Auditor

A handwritten signature in dark ink, appearing to read "John Asmussen".

John Asmussen, CPA  
Deputy Legislative Auditor

Attachment

December 20, 1985

DEPARTMENT OF VETERANS AFFAIRS

Attachment

STATUS OF PRIOR AUDIT RECOMMENDATIONS  
AND  
PROGRESS TOWARD IMPLEMENTATION

There are no detailed written procedures for preparing quarterly federal reports at the Minneapolis Veterans Home.

1. The Minneapolis Veterans Home should develop detailed, written procedures for preparing the quarterly federal reimbursement reports.

*Recommendation Implemented. Written procedures were developed and implemented effective November 1, 1985. This implementation has not received final acceptance by the federal agency.*

The Minneapolis Veterans Home has no records retention schedule relating to certain financial and census records.

2. A records retention schedule should be established for all financial and census records at the Minneapolis Veterans Home.

*Recommendation Implemented. The Minneapolis Veterans Home record retention schedule containing financial and census records was approved by the various state agencies in July 1985. The department has also developed procedures for maintaining the records retention schedule and disposing of records according to the schedule. This implementation has not received final acceptance by the federal agency.*