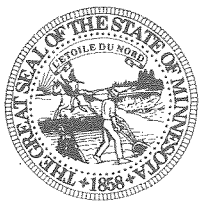


DEPARTMENT OF AGRICULTURE

**SPECIAL REVIEW OF
SELECTED ISSUES**

JULY 1, 1985 THROUGH MARCH 31, 1988

JUNE 1988



STATE OF MINNESOTA

OFFICE OF THE LEGISLATIVE AUDITOR

VETERANS SERVICE BUILDING, ST. PAUL, MN 55155 • 612/296-4708

JAMES R. NOBLES, LEGISLATIVE AUDITOR

Representative Phillip J. Riveness, Chair
Legislative Audit Commission

Members of the Legislative Audit Commission

Mr. Jim Nichols, Commissioner
Department of Agriculture

Audit Scope

We have completed a special review of selected financial and compliance issues affecting the Department of Agriculture during the period July 1, 1985 through March 31, 1988. The Background Section of this report explains the circumstances prompting our review. The review was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the U.S. General Accounting Office Standards for Audit of Government Organizations, Programs, Activities, and Functions, and accordingly, included such audit procedures as we considered necessary in the circumstances.

After conducting a preliminary review of pertinent financial and compliance issues, we established three specific objectives:

- To review the travel costs of four members of the department's administrative staff during the audit period. The review considered the nature and frequency of the travel and evaluated compliance with state travel regulations.
- To review the department's use of money donated by the Willie Nelson Farm Aid organization and other private contributors. Because the money was used to support the Farm Advocate Program, we reviewed certain aspects of the programs's operation.
- To review state support extended by the Department of Agriculture to the Minnesota State Band, a tax exempt nonprofit organization. The band director is also the Department of Agriculture accounting director. Thus, we scrutinized whether a conflict of interest occurred when the band received an agriculture promotion grant from the Department. We also considered the extent to which the band benefits from using the administrative resources of the Agriculture Department.

Audit Techniques

We employed a variety of audit techniques during our review. We interviewed various current and former state employees regarding issues pertinent to our audit objectives. We reviewed all documentation relative to

Representative Phillip J. Riveness, Chair
Members of the Legislative Audit Commission
Mr. Jim Nichols, Commissioner
Department of Agriculture
Page 2

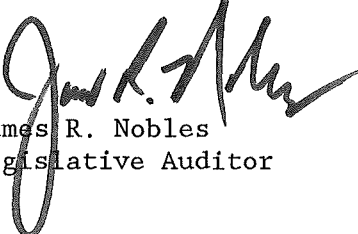
our audit objectives, including employee expense reports for members of the commissioner's administrative staff, other documents pertinent to travel costs incurred by the staff, professional/technical contracts of the Farm Advocate Program, and the grant proposal and other information related to the funds granted to the Minnesota State Band. We also obtained and reviewed the official financial records of the Minnesota State Band.

Because of the nature of our objectives and the multiplicity of individuals and organizations affected by our analysis and conclusions, we have not solicited formal responses to publish with this report. However, we did provide all affected individuals with an opportunity to review the draft and comment on the accuracy of our information.

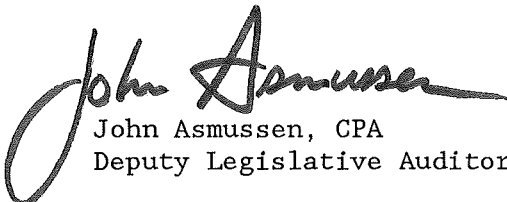
Conclusions

Our conclusions are addressed in the related section of the report. We raise various concerns relative to travel which require some statewide consideration and extend beyond the Agriculture Department. We intend to pursue those concerns further with the Departments of Finance and Employee Relations.

We received the full cooperation of the staff of the Department of Agriculture and various other individuals during this review and wish to thank them.



James R. Nobles
Legislative Auditor



John Asmussen, CPA
Deputy Legislative Auditor

June 22, 1988

DEPARTMENT OF AGRICULTURE

TABLE OF CONTENTS

	<u>Page</u>
BACKGROUND	1
I. TRAVEL COSTS FOR TOP ADMINISTRATIVE STAFF	2
II. DONATIONS TO THE FARM ADVOCATE PROGRAM	8
III. AGRICULTURAL DEVELOPMENT GRANT TO THE STATE BAND	11
APPENDICES	20
A. Travel Costs for Jim Nichols	21
B. Travel Costs for Rollin Dennistoun	28
C. Travel Costs for Anne Kanten	32
D. Travel Costs for Mark Ritchie	35

AUDIT PARTICIPATION

The following members of the Office of the Legislative Auditor prepared this review:

John Asmussen, CPA	Deputy Legislative Auditor
Warren Bartz, CPA	Audit Manager
Tom Donahue	Audit Manager
Mike Anderson, CPA	Staff Auditor
Jean Mellett	Staff Auditor

DEPARTMENT OF AGRICULTURE

BACKGROUND

In mid-March 1988, Agriculture Commissioner Jim Nichols fired Agriculture Deputy Commissioner Rollin Dennistoun. Dennistoun had been a long-time state employee and after his firing Dr. Dennistoun made numerous accusations about Commissioner Nichols and the management of the Agriculture Department. On March 16, Senator Duane Benson (Senate Minority Leader) requested that the Legislative Audit Commission (LAC) authorize an audit of the Agriculture Department to address the questions that had been raised.

In consultation with Senator Benson and Representative Phil Riveness, Chairman of the Legislative Audit Commission, we designed a special review of the Department of Agriculture in three areas:

- Travel Costs for Top Administrative Staff
- Use of Donations to the Department of Agriculture
for the Farm Advocate Program
- Agricultural Development Grant to the State Band

In our report we refer to Assistant Commissioner Anne Kanten. Subsequent to our audit, she was promoted to deputy commissioner.

DEPARTMENT OF AGRICULTURE

I. TRAVEL COSTS FOR TOP ADMINISTRATIVE STAFF

Originally, we intended to review the travel of the commissioner and former deputy. However, in our early interviews with Commissioner Nichols, he suggested we review the travel by four people in the Office of the Commissioner. We agreed to expand our review and are including comments and travel summaries for Commissioner Jim Nichols, former Deputy Commissioner Rollin Dennistoun, Assistant Commissioner Anne Kanten, and Management Analyst Mark Ritchie. The summaries show travel by the four people for the years ended June 30, 1986 and 1987, and the current period July 1, 1987 to March 23, 1988. The travel summaries are shown as Appendices A-D of this report. We will discuss certain trips shown on the summaries in the following paragraphs.

Travel Costs for Commissioner Jim Nichols (See Appendix A)

Questions about the frequency and nature of Commissioner Nichols' out-of-state and overseas travel were raised when Deputy Commissioner Dennistoun was fired in March 1988. The questions related to the reasonableness of some trips and their compliance with state travel regulations. There were also questions about possible mixing of state business with other business. Dr. Dennistoun estimated that Commissioner Nichols was traveling about 25 percent of the time.

Nichols told us he sees the travel required by his role as commissioner to include meeting with farmers throughout the state and representing the state at national and international meetings. He uses his personal vehicle, a state car, or a charter air service when he is traveling in the state. He does not use the state plane, because he believes it is too expensive. Nichols usually does not charge for meals, because he thinks his salary is sufficient. He does not want to be away from home overnight, so he rarely charges for lodging. Out-of-state travel forms are used to support his trips and to show his estimated costs. State contract travel agencies are used to make the arrangements. He has traveled at state expense to foreign countries, but usually to lead trade missions for the department, such as to China and Taiwan.

A review of Nichols' employee expense reports also disclosed that he pays travel expenses for others, such as Governor Perpich and department employees, and claims reimbursement on his own forms. These amounts are not extensive, however. His plane fares are charged directly to the department accounts.

We examined how Nichols' travel has been financed. Most of the travel has been at state expense, but some trips have been paid from other sources. An example of state business not paid with state money is the following trip. From February 14 to March 7, 1987, Nichols traveled to eight European countries and expenses were paid by the European Economic Community. However, he did not take vacation leave, because he believed the nature of the meetings related directly to his responsibilities as commissioner. According to Nichols, he attended so he could become more familiar with

DEPARTMENT OF AGRICULTURE

Europe and Common Market agricultural policy. Although the conference expenses were paid by an outside source, no gift acceptance form was used to show any stipulations. Gift acceptance procedures are outlined in Minn. Stat. Section 7.09.

More recently Nichols used personal finances to cover the expenses of a trip. From November 29 to December 2, 1987, Nichols was chosen to attend the GATT (General Agreements of Tariff and Trade) conference in Geneva, Switzerland. He took vacation leave and used personal money to pay his expenses for this conference, because he said he did not want to be criticized for attending.

The Commissioner of Agriculture has expanded authority (outlined in Minn. Stat. Section 17.101) to travel for promotional activities and to develop markets for products of Minnesota agriculture. Section 17.1015 states the lodging, food, and travel expenditures of the commissioner for promotional activities are not governed by the travel rules of the Commissioner of Employee Relations. This flexibility has allowed Nichols to host meals here and in foreign countries and buy gifts in addition to appropriations available under his department head expense account. Many of these costs have been shown on his expense reimbursement forms. Special expense forms were used to support these unusual expenses.

We also examined the purpose of Nichols' travels. Questions were raised because he often addresses farm rallies, and there was an inference that possibly those activities serve a more personal or political purpose. Nichols admits that he addresses farm groups whenever he can, because he believes that is part of his job as commissioner. Two examples of questionable appearances were in 1985 and 1988. On October 29, 1985, he spoke in Lansing, Michigan at a farmers' meeting organized by the Michigan Democratic Committee. The cost to the state was \$473. On January 23-24, 1988, Nichols attended the presidential farm debate in Ames, Iowa. Assistant Commissioner Kanten also attended the debate, and the travel costs for both totaled \$461.

Nichols also admits that he has traveled for the presidential campaign of Michael Dukakis as a farm advisor. He provided us with a list of dates when he met with, or spoke on behalf of, Dukakis. He explained that his plane tickets and other expenses were paid by Dukakis' campaign contributions on these dates, and we verified that vacation leave was taken for the listed dates.

Travel Costs for former Deputy Commissioner Rollin Dennistoun (See Appendix B)

Former Deputy Rollin Dennistoun traveled in-state and out-state for the department both during Jim Nichols' term as commissioner and during the terms of other commissioners. He traveled extensively within the state to work with the agricultural research and promotional councils and on other agricultural activities. He traveled internationally for marketing programs under prior commissioners and traveled to other states where he represented commissioners at some conferences. He also attended food

DEPARTMENT OF AGRICULTURE

expositions in various major cities. He always paid his plane fares directly and then claimed reimbursement on his employee expense reports.

In the letter to Dennistoun terminating his employment on March 11, 1988, Commissioner Nichols alleged that Dennistoun continued to use staff assigned to him to recruit and arrange "People-to-People" trips. Although Nichols admitted it was a good program, he believed the major beneficiaries were Dennistoun and his wife, who received trips to other parts of the world with substantial expenses paid. In addition to staff time, Nichols stated that state telephones were used to accomplish these trips for Dennistoun's benefit.

According to Dennistoun, the "People-to-People" program was started by President Dwight Eisenhower to have people from this country meet people in other countries to build good will for the United States. A former Minnesota Commissioner of Agriculture led the first Minnesota group and Dennistoun has led three since then. Dennistoun said that Nichols encouraged the involvement in 1983 for a trip to China and the Soviet Union. Because he acted as a guide, the expenses of Dennistoun and his wife were paid by the organization. He admits that he and his secretary spent time on the program, especially answering questions on calls about the trips from individuals who had been sent recruitment letters by Dennistoun or the "People-to-People" organization. In 1983, he offered to take vacation for the whole trip, but Nichols said he need only take half the time as vacation since he believed there was some benefit to the department. Dennistoun was asked by the "People-to-People" organization to put together a group in 1988 to visit Hungary and Austria, and he worked on this effort with his secretary.

We question whether state support of the People-to-People program is justified. Although there may be some benefit to the state, we view this type of activity as an example of mixing state business with other business, and without close monitoring it contains significant potential for abuse.

Finally, an amount was reimbursed to Dennistoun on his employee expense report for which we can find no authorization. On July 19, 1987, a one day registration fee of \$35 each was paid for Rollin Dennistoun and his wife to attend the National Corn Growers Association conference in Minneapolis. Dennistoun said his wife went with him to represent the department because other spouses were present at the national meeting. We can find no authorization for the expenses of the spouse of a state employee to be paid from state appropriations, and we recommend that Dennistoun reimburse the department for the costs of his wife's attendance at the meeting.

Travel Costs for Assistant Commissioner Anne Kanten (See Appendix C)

Assistant Commissioner Anne Kanten's travel involves her own departmental responsibilities and filling in for the commissioner. She told us she never goes anywhere unless it specifically ties to agriculture. Kanten supervises the regulatory divisions and covers meetings where regulatory

DEPARTMENT OF AGRICULTURE

issues are discussed. She sometimes spends time on the road with inspectors and listens to farmers. Kanten also attends meetings of various farmers' and women's organizations whenever rural issues are discussed. She told us she wants to send the message to America that agriculture is very important to this state, and this includes the stewardship and care of land and water. Another issue Kanten said she raises is the "basic justice" issue for rural people. She sees the church as being receptive to these issues. She also believes agricultural issues are international, because markets for Minnesota products now are in foreign countries.

Part of her travel has involved mixing department business with other business. Some trips were paid by other organizations when she has been a speaker. No gift acceptance forms were used for these payments. Kanten spoke at a national convention of the NFO (National Farm Organization) and it paid her expenses. She was on a national telethon for hunger in Washington and her expenses were paid. She was interviewed on the "Today" show and her expenses were paid by another source.

Kanten is on a national global ministry board for a church organization and when she attends its meetings, she and Nichols decide if she should take leave based on the agenda. During a conference of the National Council of Churches in Atlanta, Georgia on October 9-11, 1987, Kanten made a presentation on the depth of the farm crisis in Minnesota entitled "Rural/Urban Response to Public Policy." The conference was entitled "The Rural/Urban Connection to the Rural Crisis," and she made a presentation and a summary address because, according to her, the National Council has been very involved with farm issues and farm legislative bills. She did not take vacation leave. Mark Ritchie also attended the conference and the state paid travel costs for both of \$622.

From October 31 to November 20, 1987, Kanten accompanied her husband, a church director of rural ministry, to look at church and land reform in Brazil. She paid her own plane fare and internal travel, but received a department allowance of \$40 each day (totaling \$840) for meals and lodging. With the commissioner's approval, she did not take leave because she met with politicians, farm organizations, state agronomists, and farmers on such issues as expansion of agricultural production. Since it was an information gathering trip, Nichols said that a precedent had been set from the "People-to-People" program. Kanten told us she made a special point to talk to farm officials and the American agricultural representative in the American embassy in Brasilia. According to Kanten, the Brazilian Minister of Agriculture, who had already planned to come to the United States, is now coming to Minnesota in August to meet with the Department of Agriculture and discuss such issues as ethanol production and expansion of trade in agricultural products.

Finally, on January 22-23, 1988, Kanten was asked by the director of Prairiefire Rural Action to be the moderator of the presidential debate in Ames. Prairiefire Rural Action is part of a consortium of Iowa farm organizations that deal with land stewardship and farm issues. The commissioner authorized this trip because of the past cooperation with Iowa organizations on farm issues. The commissioner also attended the debate, and the costs for both totaled \$461.

DEPARTMENT OF AGRICULTURE

Travel Costs for Mark Ritchie, Farm Policy Analyst (See Appendix D)

Mark Ritchie is classified as a Management Analyst IV, but has used the working title of farm policy analyst since he was hired in 1984. He believes that a requirement of his position is "knowing everything possible about Minnesota farm policy and crops." According to Ritchie, travel often is required for him to be this resource for the department and the Legislature. His schedule is set by Commissioner Nichols and Assistant Commissioner Kanten, and he sometimes stands in for the commissioner at meetings. The Governor also may add items to his schedule. Ritchie has never done any foreign travel for the department, but has traveled both in Minnesota and to other states. Many meetings are in Washington, D.C., and it is rare that both he and the commissioner would be at the same meeting.

Some of his travel also has involved mixing state business with other business. For example, on October 15, 1985, he made a presentation on land reform and hunger to the Southwest Minnesota District Theological Conference in Rochester, for a state-paid cost of \$34. During a meeting of the National Council of Churches in Atlanta, Georgia from October 8-12, 1987, he made a presentation on "Innovative State Agricultural Policies." Anne Kanten also attended the conference, and the state paid travel costs for both of \$622. The conference involved the "Rural/Urban Policy Connection," and for this reason he sees a benefit to the department in his position as farm policy analyst. Ritchie's expenses were fully paid by the department for each trip and he took no vacation leave.

Conclusions About Travel Costs

As discussed earlier, our review was limited to the travel of Commissioner Nichols and three other former and current staff members. The following conclusions relate to these four officials within the Department of Agriculture.

- Generally, the commissioner and the other three staff members have complied with the travel provisions of the Commissioner's Plan and the contract with MAPE (Minnesota Association of Professional Employees) and other finance-related legal provisions. The only repayment necessary is \$35 paid to former Deputy Dennistoun for the cost of his wife's attendance at a conference.
- Commissioner Nichols has more flexibility in traveling and hosting functions for agricultural promotion activities, which are outlined in Minn. Stat. Section 17.101. These expenditures are not governed by the travel rules of the Commissioner of Employee Relations.
- The travel of the four sometimes can be construed as mixing state or department business with other business. Because some conferences or trips were sponsored by political, church, or other nonagricultural groups, the purpose or relationship to department activities is questionable. However, no general state guidelines are available on this issue, and we cannot therefore clearly determine whether or not any improper activity has occurred.

DEPARTMENT OF AGRICULTURE

During our review of travel at the Department of Agriculture, we identified problems which may be applicable to the travel expenses of other department and state employees. Therefore, we make the following recommendations.

- The Department of Finance should establish a policy on paying expenses of state employees who participate in political, church, or other nongovernmental activities.
- The Department of Employee Relations should set a policy on the extent to which appointing authorities can authorize the use of leave for a state employee to attend political, church, or other nongovernmental activities.
- Gift acceptance forms should be used when travel costs are paid by an outside organization. Such forms were not used and properly approved so that the purpose and any stipulations were known. Gift acceptance procedures are outlined in Minn. Stat. Section 7.09.

DEPARTMENT OF AGRICULTURE

II. DONATIONS TO THE FARM ADVOCATE PROGRAM

When the financial problems of Minnesota farmers grew more serious in 1984 and 1985 various private groups, as well as state government, tried to help. One effort is the Farm Advocate Program, established to provide a statewide network of farm advocates to supply financial and legal information to farm families and when necessary refer them to other agencies for specialized social services. Currently, a major function of the program is to provide financially stressed farmers with assistance in mediation with lenders.

The Farm Advocate Program was established by the Department of Agriculture in March 1984. During the preceding year a similar program had been started and run by volunteers. Because of the amount of time and money they were spending on the program, they requested financial assistance. When the program was set up by the department in 1984, it received a \$50,000 appropriation from the Legislature and was allocated \$50,000 from within the Department of Agriculture's budget.

On April 2, 1985, a gift of \$33,140 was given to the department by the Otto Bremer Foundation "for use in training of farm advocates." Also in 1983, the Attorney General began a "farm and home mortgage foreclosure hotline," which took calls from financially stressed farmers and referred them to the Farm Advocate Program or to other assistance. On October 23, 1985, the Department of Agriculture received a \$10,000 check from the farm aid organization of entertainer Willie Nelson. The check had the word "hotline" noted on it and, according to Assistant Commissioner Anne Kanten, the money was to be used for the Farm Advocate and other programs. Various smaller donations have also been received by the department from various sources. Donations totalled \$16,486 in fiscal year 1986 and \$4,292 in fiscal year 1987. A general, not individual, gift acceptance form was completed for the money received from the Willie Nelson organization and other donors.

The majority of the money for the Farm Advocate Program has come, however, from the Legislature. Beginning in 1984, the Legislature has appropriated funds to the program, as well as for other efforts directed at family farm problems. In 1985, the Legislature appropriated \$70,500 and \$71,000 for the Farm Advocate Program in fiscal years 1986 and 1987, respectively. In 1986, the Legislature appropriated an additional \$300,000 for the program during the fiscal years 1986-1987 biennium. The 1987 Legislature appropriated \$288,900 for the program in fiscal year 1988 and \$288,900 in fiscal year 1989.

Total expenditures for fiscal years 1986 and 1987 and the budget estimate for fiscal year 1988 are shown in the following table:

DEPARTMENT OF AGRICULTURE

	<u>Actual</u> <u>FY 1986</u>	<u>Actual</u> <u>FY 1987</u>	<u>Budget</u> <u>FY 1988</u>	<u>TOTAL</u>
General Fund Appropriation	\$139,852	\$309,477	\$288,900	\$738,229
Minn. Farm Aid Gift Account	13,903	541		14,444
Bremer Foundation Gift Account	18,342	1,538	4,450	24,330
Farm Crisis Workers Conference			<u>3,472</u>	<u>3,472</u>
Total	<u>\$172,097</u>	<u>\$311,556</u>	<u>\$296,822</u>	<u>\$780,475</u>

Unencumbered balances of \$20,281 in the Minnesota Farm Aid Gift Account and \$8,811 in the Bremer Foundation Gift Account remain at May 16, 1988, and will be carried forward for use in the next fiscal year.

As indicated before, the Farm Advocate Program operates as a statewide network of farm advocates who provide counseling and referral services to financially stressed farmers. When the department established the program it contracted with 36 farm advocates from the volunteer effort that was already in place. Of the original group, eight are still under contract. Currently, there are 21 advocates under contract with the Department of Agriculture. The department's contracts with the advocates specify their duties as follows:

1. Accept telephone referrals from the Farm Hotline.
2. Discuss with farmers the policies, practices, and procedures of the Farmers' Home Administration, Production Credit Association, Federal Land Bank, commercial banks and other lenders (hereinafter referred to collectively as "lenders").
3. Upon request from farmers, assist with preparation of FmHA loan applications and other financial and farm management documents required by lenders, using information as provided by such farmers.
4. If so requested by farmers, attend meetings between farmers and their lenders, suppliers, elevators and other parties who affect the farmers' credit for the purpose of facilitating understanding and communication between the parties.
5. Participate in public information meetings as necessary.
6. Prepare and submit monthly reports as requested by the Commissioner of Agriculture.
7. Participate in ongoing training activities conducted by the Department of Agriculture.

The advocates are compensated for a maximum of 20 hours per week at \$7.00 per hour plus expenses. An advocate cannot accept compensation in any form from a farmer who has requested an advocate's assistance. The

DEPARTMENT OF AGRICULTURE

services of a farm advocate are initiated by a signed "Farmer's Request and Agreement for Assistance from a Farm Advocate." Ethical guidelines, as required by the 1986 Legislature, are also part of each advocate's contract with the Department of Agriculture. According to officials in the department and at the University of Minnesota, the Farm Advocate Program is coordinated with similar assistance offered through county extension agents. The 1986 Legislature required staff of the University program to provide a list of farm advocates who are available for mediation services.

Conclusions About Farm Advocate Donations

We were asked to examine the department's use of contributions from the Willie Nelson organization and other donors. Accusations had been made that Commissioner Nichols used the money to finance some of his travel. We have found that he did not. Donations and gifts, including the donation from the Willie Nelson organization, have been used as the donors stipulated. As indicated above, the money has been used to help fund the Farm Advocate Program, and we think that it is not appropriate for us to question the legitimacy of using the money for this purpose since the Legislature has repeatedly endorsed the program through appropriations that are considerably greater than donations from private sources.

Finally, we emphasize that we have not done a comprehensive review of the Farm Advocate Program. It is possible that we will examine it more closely during our regularly scheduled audit of the Department of Agriculture. Our scope and purpose in the review was to simply examine how the department used money from the Willie Nelson organization and other donations for assistance to farmers.

DEPARTMENT OF AGRICULTURE

III. AGRICULTURAL DEVELOPMENT GRANT TO THE MINNESOTA STATE BAND

In November 1984, the Department of Agriculture approved an \$18,800 agricultural development grant to help finance a European tour by the Minnesota State Band. Recently, and again at the time of Dr. Dennistoun's firing, questions have been raised about the grant. After a preliminary assessment of the issues involved we decided that the grant and the process by which it was awarded should be reviewed, principally because the department's accounting director, Joseph Komro, is also the conductor of the State Band. Therefore, we were concerned that the decision-making process might have been affected by a conflict of interest.

In our review we attempted to address the following questions:

- Did the department recognize and appropriately resolve the potential conflict of interest caused by the concurrent roles of Mr. Komro? Also, does any evidence indicate that an actual conflict of interest may have occurred because of the grant approval?
- Did the department establish a sufficient process for administering the agricultural development grant program, including the evaluation and approval of grant applications and the monitoring of grant activity? Specifically, how was the administration process applied to the grant provided to the State Band?

During our preliminary assessment of issues related to the grant, we also became more generally concerned with the extent of support offered by the Agriculture Department to the State Band. The Minnesota State Band is an independent nonprofit organization and not a unit of state government. Yet, through Mr. Komro, the band is able to obtain considerable state administrative support. Although we did not establish this issue as a primary objective of our review, we believe it is a concern which deserves consideration and have offered our observations.

Minnesota State Band

The Minnesota State Band was organized in 1963. It is a tax exempt, nonprofit organization as defined in section 501 (c) 3 of the Internal Revenue Service code. The band is not part of state government. Historically, state support has been limited to an annual \$2,000 appropriation from the Legislature. The band is primarily funded through private contributions and fundraising. Band membership is currently limited to 60 musicians, with the only qualifications being Minnesota residency and musical ability; state employment is not a prerequisite to being a band member. The official address of the Minnesota State Band is 90 West Plato Boulevard, St. Paul, Minnesota. This is also the official address of the Minnesota Department of Agriculture.

In 1983, the band began planning a concert tour of Europe. Initially, the tour was targeted for the fall of 1985, but subsequently deferred until

DEPARTMENT OF AGRICULTURE

August 1986. The tour became known as the "Discover Minnesota" project. The overall project goal was described as "to create an awareness of our state with the German and Austrian business communities and consumer population by promoting Minnesota as an ideal trade and tourist partner." The project ultimately cost slightly less than \$100,000. The band originally intended to finance the costs through fundraisers and solicitation of contributions. A consultant was hired to assist with the fundraising. The consultant suggested that the band apply for any available governmental grants. The band was successful in obtaining two governmental grants: the \$18,800 from the Department of Agriculture and a \$5,000 state tourism grant. The band was able to raise sufficient funds from various sources to reduce the travel costs and subsequent contributions from each band member.

Agricultural Development Grant Program

The 1983 Legislature established the agricultural development grant program within the Department of Agriculture for the purposes of expanding, improving, and developing the markets for Minnesota agricultural products. For each of fiscal years 1984 and 1985, \$500,000 was appropriated to the commissioner to enter into contracts with, among others, agricultural commodity organizations and agriculture related businesses to encourage and promote the marketing of Minnesota products. Each agricultural development grant could not exceed 75 percent of the cost of the project, and no organization could receive more than \$70,000 in grants during any biennium.

During fiscal year 1984, departmental records indicate that 48 applications were filed seeking approximately \$1.9 million in grant funds. Of these applications, 16 projects totaling \$500,000 were awarded funds. For fiscal year 1985, 47 applications were filed requesting approximately \$1.8 million in grant funds, of which 20 projects totaling \$500,000 were awarded funds. The State Band was one of the successful 1985 applicants.

The 1985 Legislature appropriated \$250,000 for each of fiscal years 1986 and 1987. The agricultural development grant program was suspended within the department in January 1986. As of that time, 35 applications had been received and 7 were approved for grant funds totaling \$152,000. The agricultural development grant program was transferred to the Department of Trade and Economic Development.

Grant Evaluation and Selection Process

The commissioner established an ad hoc advisory group consisting of himself, Deputy Commissioner Rollin Dennistoun, and Assistant Commissioners Darryl Anderson, Anne Kanten, and William Dietrich to review and approve the grant proposals. The department's planning division provided the staff support to the advisory group and for the administration of the grants. The process began with placing notices in the State Register that applications were being accepted for the agricultural development grants. The application period generally ran from June through October. Final grant approvals occurred after the October application deadline had passed.

DEPARTMENT OF AGRICULTURE

The grant evaluation and selection process was deficient in several respects. The advisory group process was highly informal. Advisory group members were allowed to comment on specific proposals, but no votes were taken. Also, no minutes of the advisory group meetings were kept. The commissioner apparently made the final decision on all grant proposals. The grant proposals were not prioritized and apparently decisions were made on a case-by-case basis until the funds were fully allocated.

Mr. Komro admits that it was his idea for the State Band to apply for an agricultural development grant. He obviously became aware of the program because of his employment with the department. However, he was also aware of the sensitivity of his position and stated: "I wanted the president to sign the grant because I thought it was a conflict of interest for me to submit the request." The band president, Mr. Donald Wondra, submitted the grant application in June 1984. The original application requested \$48,800 in grant funds. There is no evidence that Mr. Komro had any direct involvement with promoting the band's grant proposal. No members of the advisory group or the planning division recalled any discussion with Mr. Komro regarding the grant during the review period.

The advisory group considered the band's grant proposal on at least two separate occasions. Members of the group recall the commissioner introducing the proposal and speaking in favor of it at the first meeting. The full request of \$48,800 was being considered at that time. One member of the advisory group, however, asserts that he voiced his opposition to the proposal because it "didn't seem as though that was the type of project that the grant funds were supposed to be used for." At least two members of the group believe that if a vote were taken at the first meeting, the proposal would have failed. The commissioner introduced the grant proposal again at a later meeting, but the grant amount had been decreased from \$48,800 to \$18,800. We were told that the revised amount was approved at the meeting with little discussion.

Grant Monitoring Process

The grant agreement was signed by the department on November 11, 1984. The grant period was to be from November 1, 1984 to October 31, 1985. On December 7, 1984, the band received its first agricultural development grant payment of \$9,400 and on December 13, 1984, purchased a certificate of deposit. On July 12, 1985 the band's president requested that the grant agreement be extended from October 31, 1985 to September 30, 1986. The reason given for the request was "to accommodate additional firms who want to be participants in the project and to allow further time for fundraising for necessary travel funds." It was also indicated that the band members wished to delay the trip because of terrorist activities occurring in Europe during 1985. The amendment to the contract for an extension was approved by the department on August 8, 1985.

The request also asked for the second grant payment in the amount of \$7,520. As of that date no grant funds had been spent. The second payment was made on August 1 and deposited to the band's savings account on August 8, 1985. On December 24, 1986, the band's new president,

DEPARTMENT OF AGRICULTURE

Mr. Robert Bird, submitted a final report and request for the remaining grant payment of \$1,880. Records indicated that additional information was requested by the Minnesota Trade Office, which was now administering the program, before final payment was made. The final grant payment was made on May 26, 1987, after the requested information had been received.

The State Band also applied for and received a \$5,000 joint venture grant from the Minnesota Department of Energy and Economic Development, Office of Tourism on May 14, 1985. The agreement stated that the recipient was to provide matching funds for the creation of a brochure called Minnesota USA which was to be distributed during the band's concert tour of Germany, Austria, and Switzerland. The final cost for the 32 page brochure, which was written in English, German, and Chinese, was \$9,000. The band reimbursed the Office of Tourism for \$500 on October 28, 1986.

We do not believe that the department was vigorous enough in monitoring the grant activity of the agricultural development program. Our analysis was based upon the grant to the State Band, but from all indications other grants suffered from equally lax monitoring practices. We have the following concerns:

- The cash management practices exercised by the department were exceedingly lax. The State Band was given nearly \$17,000 of state funds over one year before the concert tour occurred. The second grant payment was made to the band at nearly the same time a contract extension of one year was being signed. The poor cash management practices allowed the band to earn in excess of \$1,000 in interest, investment income essentially lost by the state.
- The department never questioned the grant the band received from the Tourism Division. The budget submitted with the agricultural development grant proposal indicates that the funds would, in part, finance one-half the cost of the concert brochure. The Tourism grant was also intended to finance one-half the cost of the brochure. The Tourism grant required the band to provide 50 percent in matching funds. Arguably, the matching funds came from the agricultural development grant.
- The Department of Agriculture Rules, Chapter 1552.0070, Subp. 3 concerning grant administration provides that "the grantee may not obligate or begin to spend money under the grant until the contract has been signed by all necessary parties and a fully executed copy has been returned to the grantee." The agricultural development grant agreement provides that, "This agreement shall become effective on November 1, 1984 or upon such date as it is executed as to encumbrance by the Commissioner of Finance, whichever occurs later" The agreement was signed by the Commissioner of Finance on December 3, 1984. We noted that at least \$8,645.31 of the total project expenses were paid prior to December 3, 1984, and therefore are not eligible grant expenses according to the above rule.

DEPARTMENT OF AGRICULTURE

- Despite indications that the agricultural development grant would not be used to finance travel costs, grant funds may have been used for that purpose. The original grant proposal requested \$48,800, but the final grant was for only \$18,800. The difference of \$30,000 matches the amount included in the original request to help finance travel costs. Although no one is able to recall the basis for reducing the grant by \$30,000, it is logical to assume that travel costs were being excluded. Also, the band made a point to emphasize on its final financial statement submitted to the department, that no grant funds were used to pay travel costs. Excluding the \$8,645.31 of payments before the grant agreement, the \$9,000 to prepare the concert brochure, and the \$64,677.95 of travel costs would leave only \$15,576.04 of expenses to apply against the \$18,800 agricultural development grant. Logically, that calculation indicates that the grant must have partially helped finance the travel costs.

Table 1 illustrates the original budget proposed by the State Band. Table 2 shows the final project costs based upon records of the State Band. The tables reaffirm the issues we have discussed. This same information was available to the department during and after the grant period. However, we found no evidence of any concern being expressed to the State Band. Furthermore, there is no evidence that the band expanded the project because of receiving the agricultural development grant. Hence, the state did not receive any incremental value for providing this money to the band. In other words, the band would have provided the same product with or without the state grant. Essentially, the band was able to reduce its fundraising efforts and reduce the contribution each band member made to cover their travel costs.

Potential Conflict of Interest

Joseph Komro has been with the Department of Agriculture since 1977. During Jim Nichol's tenure as commissioner, Mr. Komro has served as accounting director. Clearly, Mr. Komro is viewed as a trusted and valuable member of Mr. Nichol's management team. Mr. Komro has also served as conductor for the State Band during his tenure with the department. The band, as previously discussed, is not a unit of state government. Mr. Komro works on a volunteer basis for the band.

Past managers from the department indicated to us that Mr. Komro's involvement with the band was sometimes a source of controversy. In fact, it was quite clear to them that the band had a benevolent and supportive home within the department under Commissioner Nichols.

DEPARTMENT OF AGRICULTURE

TABLE 1

PROJECT BUDGET

PROJECT CONTRIBUTIONS				
<u>Source of Contribution</u>	<u>Cash</u>	<u>Goods/Services</u>	<u>Total</u>	
Applicant	\$ 7,000	-0-	\$ 7,000	
Mn. Dept. of Agriculture	48,800	-0-	48,800	
Contributions	<u>73,300</u>	<u>\$19,700</u>	<u>93,000</u>	
TOTAL	<u>\$129,100</u>	<u>\$19,700</u>	<u>\$148,800</u>	
PROJECT COSTS				
<u>Cost Category</u>	<u>Grant</u>	<u>Cash</u>	<u>Goods/Services</u>	<u>Total</u>
Travel	\$30,000	\$54,000	\$ 4,000	\$ 88,000
Tour Booklet	10,000	10,000	10,000	30,000
Planning	2,000	4,000	1,000	7,000
Uniforms	2,000	2,000	3,000	7,000
Equipment	3,000	1,000	1,000	5,000
Fund Raising	-0-	8,500	-0-	8,500
Printing	800	200	200	1,200
Postage	500	100	-0-	600
Miscellaneous	<u>500</u>	<u>500</u>	<u>500</u>	<u>1,500</u>
TOTAL	<u>\$48,800</u>	<u>\$80,300</u>	<u>\$19,700</u>	<u>\$148,800</u>

SOURCE: Agricultural Development Grant Proposal submitted by the Minnesota State Band.

DEPARTMENT OF AGRICULTURE

TABLE 2

MINNESOTA STATE BAND
DISCOVER MINNESOTA PROJECT

<u>Contributions, Grants, Etc.</u>	<u>Amount</u>
Contributions, Gifts, Etc.	\$68,554.02
Other Band Funds & Interest	6,045.28*
Tourism Grant	4,500.00
Dept. of Agriculture Grant	<u>18,800.00</u>
Total Contributions, Grants, Etc.	<u>\$97,899.30</u>
 <u>Project Expenses</u>	 <u>Amount</u>
Minnesota USA Booklet	\$ 9,000.00
Travel Expenses	64,677.95
Transportation/Freight	567.20
Insurance	492.00
Rents & Leases	3,204.28
Printing	1,532.18
Supplies	6,182.02
Advertising	2,207.01
Communications	693.97
Professional/Technical Services	8,500.00
Miscellaneous	<u>842.69</u>
Total Project Expenses	<u>\$97,899.30</u>

SOURCE: Extracted from financial statement prepared by Minnesota State Band

*Includes interest earned on agricultural development grant.

DEPARTMENT OF AGRICULTURE

Minn. Stat. Section 43A.38 establishes the code of ethics for employees of the Executive Branch. The statute defines conflicts of interest in Subd. 5, including the following action:

. . . use or attempted use of the employee's official position to secure benefits, privileges, exemptions or advantages for the employee or the employee's immediate family or an organization with which the employee is associated which are different from those available to the general public.

A potential conflict may arise either through the direct or indirect exercise of influence. When a potential conflict of interest exists, the statutes direct that an appropriate remedy be sought to mitigate any conflict from actually occurring. Such remedies typically contemplate that the source of the conflict be removed from the situation or that appropriate notification be delivered so that the potential conflict is formally acknowledged.

When Mr. Komro decided that the band should apply for an agricultural development grant, he appropriately had the application submitted by an independent individual, the band president. Also, the evidence indicates that Mr. Komro avoided directly promoting the grant proposal to the commissioner or members of the advisory group. Accordingly, we do not believe that any efforts were made by Mr. Komro to directly influence the decision on the band's grant proposal. In fact, Mr. Komro indicated that he was somewhat surprised that the proposal was ever accepted.

However, we believe that the extent of Mr. Komro's indirect influence over the Commissioner did create a potential conflict of interest. Despite Mr. Komro not being involved with the agricultural development grant process, his association with Mr. Nichols produced a potential problem. Because of the close working relationship between Mr. Komro and the commissioner, specific steps should have been taken to remove the commissioner from having virtually total decision-making authority for this grant. To prevent misconceptions concerning the potential conflict of interest, either the advisory group or the commissioner should have formally addressed this issue and set forth procedures or guidelines to eliminate the potential. We found no documentation to indicate that the department ever acknowledged or even considered that a potential conflict of interest situation existed. Since the department did not formally acknowledge the potential conflict of interest or take steps to remedy it, we cannot dismiss the possibility that the grant received favorable treatment.

An alternative method of addressing this issue is to consider whether the proposal had sufficient merit to be awarded a grant without inappropriate influence. The merits of the grant are questionable. Two members of the advisory group now voice opposition to the grant. The grant award was also reduced from its original request of \$48,800 to \$18,800. Finally, the effect of the grant was to basically alleviate fundraising pressure on the band members, because the state did not realize any incremental value by providing the grant to the band.

DEPARTMENT OF AGRICULTURE

It is doubtful that the band would have sought funds from the agricultural development program without Mr. Komro's involvement. The program was not designed to attract proposals from entertainment or cultural groups. In fact, the band's proposal is quite unique compared to other successful applicants. As with other potential conflict of interest situations, the burden of proof lies with the officials who made the decision. An effective process for resolving the potential conflict was not put into effect. Although we cannot prove that an actual conflict occurred, the absence of an appropriate process to resolve the potential conflict allows the transaction to remain questionable.

Other Departmental Support of the State Band

The Discover Minnesota project was a complex project and it is clear that much time and planning went into it. It is difficult to assess, however, the amount of department resources Mr. Komro utilized for the project. We know of some instances where the Discover Minnesota project received department support. The support consisted of utilizing the state's buying power through the submission of state purchase orders for envelopes for the project, and the use of state employees for secretarial services (i.e. typing letters or sorting mail addressed to the band which would come to the department). While some support may be justified, there is potential for abuse and such support should, in our opinion, be minimal and occasional and not disruptive to department operations. Some additional guidance may be necessary on how much and what kind of support the state should provide to the band.

Conclusions About the Agricultural Development Grant to the State Band

The process for administering the agricultural development program was deficient in several respects. The evaluation and selection process was far too informal. For the advisory group to function effectively, the membership of the group should not have included the commissioner. The grant proposals should have been formally addressed by the advisory group and formal recommendations made to the commissioner for his approval. Grant proposals should have been prioritized in a formal and rational process. Finally, the deliberations of the advisory group should have been formally recorded in minutes.

The monitoring of grant activity also contained several weaknesses. Several aspects of the grant to the State Band were not acknowledged nor questioned by department staff. In particular, cash management practices and comparisons of budget to actual grant finances are areas of concern.

The grant proposal from the State Band raised a potential conflict of interest. However, the department did not formally acknowledge the potential conflict nor effectively remedy the situation. Accordingly, questions still arise regarding the merits of the grant to the State Band.

Finally, the State Band is able to obtain a degree of administrative support from the Agriculture Department, due to Mr. Komro's employment as the department's accounting director. We believe this situation should be reconsidered.

DEPARTMENT OF AGRICULTURE

Travel Costs for Top Administrative Staff

<u>Appendix</u>	<u>Employee</u>
A	Jim Nichols, Commissioner
B	Rollin Dennistoun, Former Deputy Commissioner
C	Anne Kanten, Assistant Commissioner
D	Mark Ritchie, Farm Policy Analyst

The organization of the schedules is the same for all four people for the years ended June 30, 1986 and 1987, and the current period July 1, 1987 to March 23, 1988. The layout shows in-state and out-of-state travel by employee with subtotals and a final total for each employee period. Because of space constraints, we have used abbreviations and acronyms in the column headed "Purpose." The acronyms we used are:

ASA	American Soybean Association
ECC	European Economic Community
FmHA	Farmers Home Administration
GATT	General Agreements of Tariff and Trade
MASDA	Midwest Association of State Departments of Agriculture
MIATCO	Mid-America International Agri-trade Council
NASDA	National Association of State Departments of Agriculture
NCSL	National Conference of State Legislators
NFO	National Farmers Organization
NGA	National Governors Association
RERC	Rural Education and Resource Center
RIM	Reinvest in Minnesota
ROC	Republic of China
US Pro'86	United States Promotion 1986

STATE OF MINNESOTA

JIM NICHOLS, COMMISSIONER

DEPARTMENT OF AGRICULTURE

TRAVEL REIMBURSEMENT FY 1986

IN-STATE TRAVEL								
FROM	TO	MEALS	LOOGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
07/01/85	07/01/85	\$0.00	\$0.00	\$0.00	\$0.00	\$852.00	\$852.00 SEVERAL CITIES.	PRESS CONFERENCES ON ETHANOL IN SEVERAL CITIES.
07/02/85	07/17/85	\$0.00	\$0.00	\$10.26	\$0.00	\$0.00	\$10.26	REGULAR MONTHLY EXPENSE REPORT REIMBURSEMENT
07/18/85	07/18/85	\$0.00	\$0.00	\$9.26	\$16.00	\$144.00	\$169.26 WORTHINGTON, MN & BROOKINGS, S. DAK.	KTCA-TV PANEL ON FARM SITUATION
07/11/85	07/11/85	\$0.00	\$0.00	\$9.26	\$0.00	\$100.00	\$109.26 THIEF RIVER FALLS	MEETING WITH FARMS ON FLOODING
07/24/85	07/24/85	\$0.00	\$0.00	\$0.00	\$0.00	\$374.80	\$374.80 SAUK CENTRE & LEWISTON	REP. DEPT. CONCERNING DAIRY PROGRAM.
08/07/85	08/30/85	\$0.00	\$0.00	\$126.09	\$10.00	\$0.00	\$136.09	REGULAR MONTHLY EXPENSE REPORT REIMBURSEMENT
08/21/85	08/21/85	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00 THIEF RIVER FALLS	1985 FARM BILL MEETING
08/30/85	08/30/85	\$0.00	\$0.00	\$0.00	\$0.00	\$276.00	\$276.00 THIEF RIVER FALLS & BEMIDJI, GRAND FORKS	1985 FARM BILL
08/30/85	09/27/85	\$0.00	\$0.00	\$202.77	\$23.25	\$0.00	\$226.02	REGULAR MONTHLY EXPENSE REPORT REIMBURSEMENT
09/03/85	09/03/85	\$0.00	\$0.00	\$0.00	\$0.00	\$529.45	\$529.45 WORTHINGTON, MN	HEARING ON THE 1985 FARM BILL.
09/10/85	09/10/85	\$0.00	\$0.00	\$0.00	\$0.00	\$256.12	\$256.12 BLUE EARTH, MN	TOUR SWEET CORN PLANT MEET WITH AREA FARMERS.
09/21/85	09/21/85	\$0.00	\$0.00	\$0.00	\$0.00	\$677.90	\$677.90 FAIRMONT, MN & CARROLL, IA	FARM AID SEND-OFF.
10/03/85	10/03/85	\$0.00	\$0.00	\$0.00	\$0.00	\$238.50	\$238.50 LITTLE FALLS, MN	DISCUSS CHEESE PLANT PROJECT.
10/04/85	10/04/85	\$0.00	\$0.00	\$0.00	\$0.00	\$708.75	\$708.75 ALEXANDRIA, THIEF RIVER FALLS, HIBBING	MEETINGS WITH GOV AND AREA DAIRY FARMERS.
10/05/85	10/05/85	\$0.00	\$0.00	\$0.00	\$0.00	\$722.80	\$722.80 MARSHALL, MN	WORLD DAIRY EXPO ETC. MEETINGS WITH AREA FARMERS INCL STAFF
10/09/85	10/09/85	\$0.00	\$0.00	\$0.00	\$0.00	\$400.90	\$400.90 ALEXANDRIA, MN	WEST-MN CONSERV. MEETING/SPEAKER.
10/01/85	10/30/85	\$0.00	\$0.00	\$158.49	\$0.00	\$0.00	\$158.49	REGULAR MONTHLY EXPENSE REPORT REIMBURSEMENT
11/04/85	11/04/85	\$0.00	\$0.00	\$0.00	\$107.82	\$0.00	\$107.82	REIMBURSEMENT OF BUS. TELEPHONE CALLS PLACED ON HOME PHONE.
11/01/85	11/27/85	\$0.00	\$0.00	\$197.37	\$5.45	\$0.00	\$202.82	REGULAR MONTHLY EXPENSE REPORT REIMBURSEMENT
11/06/85	11/06/85	\$0.00	\$0.00	\$0.00	\$0.00	\$302.84	\$302.84 WORTHINGTON, MN	NEWS CONFERENCE 1985 FARM BILL
11/14/85	11/14/85	\$0.00	\$0.00	\$0.00	\$0.00	\$386.20	\$386.20 WADENA, MN	39 CENT LUNCH PROGRAM
11/24/85	11/24/85	\$0.00	\$0.00	\$0.00	\$0.00	\$99.00	\$99.00 DULUTH, MN	MN FARMERS UNION CONVENTION
10/04/85	12/28/85	\$0.00	\$0.00	\$135.54	\$13.60	\$0.00	\$149.14	REGULAR MONTHLY EXPENSE REPORT

APPENDIX A

10/04/85	12/28/85	\$0.00	\$0.00	(\$45.36)	\$0.00	\$0.00	(\$45.36)	REIMBURSEMENT
								EXPENDITURE REFUND BY GAZZOLA, WOLF, ETTER & CO. FOR TRAVEL.
12/05/85	01/27/86	\$0.00	\$0.00	\$74.52	\$28.50	\$0.00	\$103.02	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
12/07/85	12/18/85	\$0.00	\$0.00	\$0.00	\$0.00	\$642.37	\$642.37	GENEVA,OWATONNA,MANKATO,WILLMAR, MN, ETCMEETING WITH AREA FARMS WITH GOV.
01/11/86	01/11/86	\$0.00	\$0.00	\$0.00	\$0.00	\$82.00	\$82.00	IVANHOE, MN MEETINGS WITH FARMERS AND LEG. ON RURAL CRISIS.
01/20/86	01/20/86	\$0.00	\$0.00	\$0.00	\$0.00	\$470.10	\$470.10	CANBY, MN SPEAKER AT MIDWEST CATTLEMEN'S MEETING
01/21/86	02/28/86	\$0.00	\$0.00	\$127.71	\$61.00	\$0.00	\$188.71	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
02/21/86	02/21/86	\$0.00	\$0.00	\$0.00	\$0.00	\$411.30	\$411.30	MARSHALL & MANKATO PRESS CONFERENCES
03/03/86	03/21/86	\$0.00	\$0.00	\$394.74	\$0.00	\$0.00	\$394.74	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
03/14/86	03/14/86	\$0.00	\$0.00	\$0.00	\$0.00	\$67.00	\$67.00	WORTHINGTON, MN PUBLIC HEARING ON FARM CRISIS
03/16/86	03/16/86	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00	MARSHALL, MN CONGRESSMAN WEBER'S HEARING
03/20/86	03/20/86	\$0.00	\$0.00	\$0.00	\$0.00	\$277.00	\$277.00	LESUEUR, MN AG DAY CELEBRATION - SPEAKER
04/01/86	04/29/86	\$0.00	\$0.00	\$155.52	\$0.00	\$0.00	\$155.52	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
05/06/86	05/06/86	\$12.00	\$88.08	\$0.00	\$0.00	\$0.00	\$100.08	DULUTH, MN MINNESOTA FOOD EXPO
05/02/86	05/31/86	\$0.00	\$0.00	\$97.74	\$0.00	\$0.00	\$97.74	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
06/20/86	06/20/86	\$0.00	\$0.00	\$0.00	\$0.00	\$816.75	\$816.75	PAYNESVILLE, SLAYTON GOVERNOR'S RURAL FORUMS & STAFF
06/24/86	06/25/86	\$0.00	\$0.00	\$0.00	\$0.00	\$2,278.12	\$2,278.12	MANKATO,MARSHALL,SIOUX WHEAT REFERENDUM FLY AROUND WITH FALLS,MOORHEAD,ALEXANDRIA VARIOUS OFFICIALS
06/04/86	06/30/86	\$0.00	\$0.00	\$126.36	\$19.65	\$0.00	\$146.01	REGULAR MONTHLY EXPENSE REPORT
								REIMBURSEMENT
TOTAL		\$12.00	\$88.08	\$1,780.27	\$285.27	\$10,481.90	\$12,647.52	

OUT-OF-STATE TRAVEL								
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
07/08/85	07/09/85	\$0.00	\$48.76	\$11.34	\$84.27	\$447.00	\$591.37 KANSAS CITY, MO	MASDA SUMMER MEETING
07/22/85	07/22/85	\$0.00	\$67.00	\$10.26	\$29.02	\$1,112.00	\$1,218.28 WASHINGTON, DC	1985 FARM BILL DISCUSSIONS - 2 PEOPLE
07/25/85	07/25/85	\$0.00	\$0.00	\$0.00	\$0.00	\$829.40	\$829.40 PLATTESVILLE, WI	3 PEOPLE FOR DAIRY MEETING
08/27/85	08/27/85	\$0.00	\$0.00	\$10.26	\$33.00	\$482.00	\$525.26 COLUMBUS OHIO	FEDERAL FARM POLICY PANEL
08/14/85	08/15/85	\$0.00	\$93.16	\$10.26	\$79.40	\$510.00	\$692.82 CHICAGO & WASHINGTON, DC.	TAIWANESE DELEGATION
08/22/85	08/23/85	\$0.00	\$81.88	\$10.26	\$64.00	\$522.00	\$678.14 WASHINGTON, DC	PLANNING FOR BUYING MISSION
09/10/85	09/11/88	\$6.67	\$59.95	\$10.26	\$34.25	\$400.00	\$511.13 WASHINGTON, DC	1985 FARM BILL
10/06/85	10/07/85	\$0.00	\$150.63	\$10.26	\$29.00	\$500.00	\$689.89 WASHINGTON, DC	1985 FARM BILL WITH GOVERNOR
09/22/85	09/23/85	\$0.00	\$61.04	\$10.26	\$251.35	\$352.50	\$675.15 BLOOMINGTON, ILL.	FARM AID AND NCSL MEETING INCLUDES BUS & TRAIN FOR KANTEN & RICHIE.
09/25/85	09/26/85	\$9.26	\$65.90	\$10.26	\$84.00	\$424.00	\$593.42 WASHINGTON,DC	1985 FARM BILL
09/25/85	09/25/85	\$0.00	\$37.60	\$3.24	\$31.15	\$607.90	\$679.89 FARGO, ND	TAIWANESE BUYING MISSION
10/29/85	10/29/85	\$0.00	\$0.00	\$10.26	\$67.51	\$395.00	\$472.77 LANSING, MICHIGAN	COMMITTEE MEETING - SPEAKER
10/22/85	10/22/85	\$0.00	\$0.00	\$9.18	\$28.00	\$344.00	\$381.18 WASHINGTON, DC	1985 FARM BILL
12/07/85	12/07/85	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$54.00 SIOUX FALLS, SD	(PURPOSE NOT RECALLED)
12/09/85	12/10/85	\$0.00	\$178.00	\$9.18	\$130.76	\$304.00	\$621.94 WASHINGTON, DC	1985 FARM BILL WITH GOVERNOR
01/28/86	01/29/86	\$31.00	\$272.40	\$9.18	\$168.83	\$268.00	\$749.41 WASHINGTON, DC	U.S. PRO '86 AND CONGRESSIONAL DELEGATION.
01/21/86	01/21/86	\$0.00	\$0.00	\$9.26	\$30.00	\$200.00	\$239.26 CHICAGO, ILL.	NGA CONFERENCE SPEAKER ON MINIMUM PRICING
01/30/86	01/31/86	\$0.00	\$0.00	\$0.00	\$0.00	\$234.00	\$234.00 MINOT, ND	AG SUMMIT
02/06/86	02/06/86	\$0.00	\$0.00	\$0.00	\$0.00	\$224.00	\$224.00 OMAHA, NB	MINNESOTA FOOD EXPO
02/11/86	02/11/86	\$0.00	\$0.00	\$3.24	\$30.00	\$0.00	\$33.24 CEDAR RAPIDS, IOWA	PHIL DONAHUE TAPING "FARM CRISIS."
02/15/86	02/15/86	\$0.00	\$0.00	\$9.18	\$40.00	\$247.00	\$296.18 KANSAS CITY, MO	MEETING WITH SEN. HARKIN AND GOV. SCHWINDEN.
02/22/86	02/22/86	\$0.00	\$0.00	\$9.18	\$5.50	\$138.00	\$152.68 MADISON, WI	FARMERS UNION MILK MEETING & ANNUAL MEETING
03/22/86	03/28/86	\$525.00	\$294.36	\$10.26	\$519.05	\$1,667.00	\$3,015.67 TAIPEI, TAIWAN R.O.C.	U.S. PRO '86 DELEGATION
05/12/86	05/12/86	\$15.25	\$0.00	\$0.00	\$0.00	\$110.00	\$125.25 CHICAGO, ILL	MASDA MEETING AND ROC PEOPLE
TOTAL	OUT-OF-STATE	\$175.58	\$1,410.68	\$175.58	\$1,739.09	\$10,371.80	\$14,284.33	
=====								
TOTAL TRAVEL		\$599.18	\$1,498.76	\$1,955.85	\$2,024.36	\$10,371.80	\$26,861.85	
=====								

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

JIM NICHOLS, COMMISSIONER
TRAVEL REIMBURSEMENT FY 1987

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
7/1/86	4/14/87	\$0.00	\$0.00	\$0.00	\$63.62	\$0.00	\$63.62	TELEPHONE REIMBURSEMENT
7/1/86	7/27/86	\$0.00	\$0.00	\$161.19	\$29.23	\$0.00	\$190.42	REG. TRAVEL
8/11/86	10/31/86	\$0.00	\$0.00	\$24.84	\$14.55	\$0.00	\$39.39	REG. TRAVEL
8/12/86	8/12/86	\$0.00	\$0.00	\$0.00	\$0.00	\$157.50	\$157.50 BLUE EARTH, MN	FARM BILL
8/14/86	8/14/86	\$0.00	\$0.00	\$0.00	\$0.00	\$470.20	\$470.20 JACKSON, MN	AGRICULTURAL PROMOTION
8/1/86	8/29/86	\$0.00	\$0.00	\$85.32	\$0.00	\$0.00	\$85.32	REG. TRAVEL
8/25/86	8/25/86	\$0.00	\$0.00	\$0.00	\$0.00	\$514.00	\$514.00 MONTEVIDEO, MN	WHEAT PROTEIN TEST
9/2/86	9/2/86	\$0.00	\$0.00	\$0.00	\$0.00	\$128.65	\$128.65 THIEF RIVER FALLS, MN	FMHA & AG INFORMATION CENTER
9/2/86	9/30/86	\$0.00	\$0.00	\$76.95	\$22.00	\$0.00	\$98.95	REG. TRAVEL
10/14/86	10/14/86	\$0.00	\$0.00	\$0.00	\$0.00	\$155.50	\$155.50 BEMIDJI, MN	RIM
10/15/86	10/15/86	\$0.00	\$0.00	\$0.00	\$0.00	\$267.40	\$267.40 SPRINGFIELD, MN	RIM
10/16/86	10/16/86	\$0.00	\$0.00	\$0.00	\$0.00	\$130.50	\$130.50 MARSHALL, MN	RIM
11/4/86	11/25/86	\$0.00	\$0.00	\$119.07	\$15.87	\$0.00	\$134.94	REG. TRAVEL
12/15/86	1/30/87	\$0.00	\$0.00	\$188.46	\$3.25	\$0.00	\$191.71	REG. TRAVEL
1/5/87	2/13/87	\$0.00	\$0.00	\$22.14	\$42.25	\$0.00	\$64.39	REG. TRAVEL
2/9/87	2/9/87	\$0.00	\$0.00	\$0.00	\$0.00	\$215.60	\$215.60 MARSHALL, MN	MN CORN GROWERS MEETING
2/13/87	2/13/87	\$0.00	\$0.00	\$0.00	\$0.00	\$246.80	\$246.80 AUSTIN, MN	AG SHOW
2/19/87	2/25/87	\$0.00	\$0.00	\$0.00	\$839.99	\$0.00	\$839.99	OFFICE CALLS FROM EUROPE
2/25/87	2/25/87	\$0.00	\$0.00	\$0.00	\$0.00	\$276.00	\$276.00 ORMSBY, MN	MN MANAGERS ASSOC.
3/9/87	3/30/87	\$0.00	\$0.00	\$101.52	\$5.05	\$0.00	\$106.57	REG. TRAVEL
4/1/87	4/30/87	\$0.00	\$0.00	\$29.16	\$1.25	\$0.00	\$30.41	REG. TRAVEL
5/1/87	5/30/87	\$0.00	\$0.00	\$33.48	\$8.25	\$0.00	\$41.73	REG. TRAVEL
5/1/87	5/1/87	\$0.00	\$0.00	\$0.00	\$0.00	\$110.78	\$110.78 JACKSON, MN	HEARING ON TURKEY GROWING LAW
5/7/87	5/7/87	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	CHINESE DELEGATION COSTS
6/1/87	6/30/87	\$0.00	\$0.00	\$159.84	\$23.00	\$0.00	\$182.84	REG. TRAVEL
6/11/87	6/11/87	\$0.00	\$0.00	\$0.00	\$0.00	\$330.75	\$330.75 ROCHESTER, ST. CLOUD, MN	SPEAKER AT COLLEGE, FARM ADVOCATE AWARDS
TOTAL	IN-STATE	\$0.00	\$0.00	\$1,001.97	\$1,108.31	\$3,003.68	\$5,113.96	

OUT-OF-STATE TRAVEL								
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
9/12/86	9/12/86	\$0.00	\$87.53	\$9.18	\$18.50	\$346.00	\$461.21 ST LOUIS, MO	NAT'L FARMERS CONGRESS
9/17/86	9/17/86	\$0.00	\$0.00	\$9.18	\$83.00	\$210.00	\$302.18 CHICAGO, IL	NASDA CONVENTION
9/23/86	9/23/86	\$0.00	\$0.00	\$9.18	\$8.00	\$338.00	\$355.18 WASH, DC	FARM BILL - INTRODUCTION OF FARM LEGISLATION
9/24/86	9/24/86	\$0.00	\$61.26	\$9.18	\$11.00	\$168.00	\$249.44 DENVER, CO	MN FOOD EXPO
9/29/86	9/29/86	\$0.00	\$0.00	\$0.00	\$0.00	\$625.40	\$625.40 SIOUX FALLS, SD	FARM RALLY
10/31/86	10/31/86	\$0.00	\$0.00	\$0.00	\$0.00	\$162.00	\$162.00 FARGO, ND	NFO MEETING
11/21/86	11/21/86	\$0.00	\$0.00	\$8.64	\$17.85	\$338.00	\$364.49 WASH, DC	FMHA MEETING
11/28/86	12/14/86	\$425.00	\$1,138.57	\$0.00	\$1,552.43	\$1,919.50	\$5,035.50 PEOPLES REPUBLIC OF CHINA	TRADE MISSION
1/10/87	1/10/87	\$0.00	\$0.00	\$28.62	\$0.00	\$0.00	\$28.62 OSCELOA, WI	FARM UNITY CONF.
1/15/87	1/16/87	\$0.00	\$45.10	\$7.56	\$39.17	\$594.00	\$685.83 WASH, DC & MEMPHIS, TN	FARM BILL
2/4/87	2/6/87	\$33.00	\$222.00	\$7.56	\$146.08	\$149.00	\$557.64 WASH, DC	FARM BILL
02/14/87	03/07/87	EXPENSES PAID BY EUROPEAN ECONOMIC COMMUNITIES					EIGHT EUROPEAN COUNTRIES	MEETINGS ON COMMON AGRICULTURAL POLICIES
3/24/87	3/24/87	\$0.00	\$0.00	\$7.56	\$7.00	\$220.00	\$234.56 BISMARCK, ND	MEETING WITH LOCAL LEGISLATORS
3/26/87	3/27/87	\$25.00	\$35.26	\$7.56	\$64.02	\$496.00	\$627.84 MONTEPELIER, VT	MEETING WITH GOVERNOR, LEG. & OFFICIALS ON FARM ISSUES
3/30/87	3/31/87	\$0.00	\$152.10	\$7.36	\$27.00	\$268.00	\$454.46 WASH, DC	TESTIFY TO US HOUSE ON SUPPLY MGMT.
4/2/87	4/2/87	\$0.00	\$0.00	\$7.02	\$7.00	\$280.00	\$294.02 DENVER, CO	FARM CREDIT HEARING
5/4/87	5/6/87	\$0.00	\$154.21	\$9.18	\$10.00	\$714.00	\$887.39 SYRACUSE, NY	NATIONAL DAIRY AND ADDRESS NY LEGISLATURE
6/17/87	6/19/87	\$50.00	\$165.08	\$0.00	\$51.50	\$543.00	\$809.58 WASHINGTON DC & GREEN BAY, WI	SENATE AG & MN FOOD EXPO
6/30/87	6/30/87	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00	\$305.00 CHICAGO, IL	PANEL WITH MAYOR HATCHER
TOTAL	OUT-OF-STATE	\$533.00	\$2,061.11	\$127.78	\$2,042.55	\$7,675.90	\$12,440.34	
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TOTAL TRAVEL		\$533.00	\$2,061.11	\$1,129.75	\$3,150.86	\$10,679.58	\$17,554.30	
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STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

JIM NICHOLS, COMMISSIONER
TRAVEL REIMBURSEMENT FY 1988

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
07/01/87	07/25/87	\$0.00	\$0.00	\$125.82	\$2.20	\$0.00	\$128.02	REGULAR TRAVEL REIMBURSEMENT
07/14/87	07/14/87	\$0.00	\$0.00	\$1.08	\$0.00	\$382.29	\$383.37 MADISON, MN	SUMMER BEEF TOUR
07/20/87	07/20/87	\$0.00	\$0.00	\$1.08	\$0.00	\$177.33	\$178.41 HIBBING, MN	MEET WITH THE GOVERNOR
08/09/87	08/31/87	\$0.00	\$0.00	\$35.10	\$53.31	\$0.00	\$88.41	REGULAR TRAVEL REIMBURSEMENT
08/10/87	08/10/87	\$0.00	\$0.00	\$1.08	\$0.00	\$241.00	\$242.08 AUSTIN, MN	ROTARY CLUB
08/20/87	08/20/87	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00 MARSHALL, MN	FARM CRISIS MEETING
09/04/87	09/04/87	\$0.00	\$0.00	\$0.00	\$282.96	\$0.00	\$282.96 MINNEAPOLIS, MN	JAPANESE WHEAT TRADE DELEGATION LUNCHEON
09/02/87	09/30/87	\$0.00	\$0.00	\$109.08	\$2.40	\$0.00	\$111.48	REGULAR TRAVEL REIMBURSEMENT
10/01/87	10/30/87	\$0.00	\$0.00	\$29.70	\$23.70	\$0.00	\$53.40	REGULAR TRAVEL REIMBURSEMENT
10/28/87	10/28/87	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00 BEMIDJI, MN	MEET WITH GOV.
11/02/87	11/25/87	\$0.00	\$0.00	\$94.50	\$0.00	\$0.00	\$94.50	REGULAR TRAVEL REIMBURSEMENT
11/07/87	11/07/87	\$0.00	\$0.00	\$0.00	\$0.00	\$380.80	\$380.80 ST. CLOUD, MN	WITH GOVERNOR
12/03/87	12/23/87	\$0.00	\$0.00	\$27.00	\$58.60	\$0.00	\$85.60	REGULAR TRAVEL REIMBURSEMENT
12/15/87	12/15/87	\$0.00	\$0.00	\$0.00	\$236.19	\$0.00	\$236.19 ST. PAUL, MN	TAIWAN TRADE DELGATION DINNER
01/04/88	01/29/88	\$0.00	\$0.00	\$103.68	\$21.80	\$0.00	\$125.48	REGULAR TRAVEL REIMBURSEMENT
02/01/88	02/25/88	\$0.00	\$0.00	\$19.71	\$9.25	\$0.00	\$28.96	REGULAR TRAVEL REIMBURSEMENT
02/06/88	02/06/88	\$0.00	\$0.00	\$4.32	\$0.00	\$243.80	\$248.12 AUSTIN, MN	FARM FORUM - SPEAKER
02/17/88	02/17/88	\$0.00	\$0.00	\$1.08	\$0.00	\$305.30	\$306.38 MARSHALL, MN	FMHA RULES & LAWS
02/18/88	02/18/88	\$0.00	\$0.00	\$1.08	\$0.00	\$521.80	\$522.88 CROOKSTON, MN	RED RIVER VALLEY WINTER SHOW
02/28/88	03/31/88	\$0.00	\$0.00	\$143.10	\$20.75	\$0.00	\$163.85	REGULAR TRAVEL REIMBURSEMENT
03/19/88	03/19/88	\$0.00	\$0.00	\$1.08	\$0.00	\$250.00	\$251.08 RED LAKE FALLS, MN	AGRI DAY CELEBRATION
TOTAL IN-STATE		\$0.00	\$0.00	\$698.49	\$711.16	\$2,652.32	\$4,061.97	

OUT-OF-STATE TRAVEL		MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
FROM	TO							
08/23/87	08/24/87	\$0.00	\$0.00	\$133.38	\$0.00	\$0.00	\$133.38 SIOUX FALL, SD	MEETING WITH AMBASSADOR TRAN
09/14/87	09/15/87	\$0.00	\$196.20	\$0.00	\$150.00	\$316.80	\$663.00 GALENA, IL	MIDWEST GOV CONF
09/15/87	09/17/87	\$0.00	\$128.85	\$0.00	\$60.00	\$438.00	\$626.85 WASHINGTON, DC	BEST OF MIDWEST FOOD SHOW
09/18/87	09/20/87	\$0.00	\$78.12	\$278.80	\$0.00	\$0.00	\$356.92 LINCOLN, NB	STUDENT ACTION CONF.
09/27/87	09/29/87	\$19.00	\$0.00	\$9.72	\$6.00	\$287.00	\$321.72 OMAHA, NB	AGRICULTURE GRAIN COMPACT
10/4/87	10/9/87	\$0.00	\$228.90	\$9.72	\$360.00	\$248.00	\$846.62 ATLANTA, GA	NASDA 1987
10/27/87	10/28/87	\$0.00	\$44.94	\$0.00	\$36.75	\$377.44	\$459.13 REGINA, CANADA	FREE TRADE ISSUES
11/29/87	12/02/87	EXPENSES PAID BY JIM NICHOLS					GENEVA, SWITZERLAND	GATT CONFERENCE
12/7/87	12/8/87	\$44.00	\$42.54	\$9.72	\$0.00	\$517.00	\$613.26 BOISE, ID	MEDIATION DAY PROGRAM
12/18/87	12/18/87	\$7.00	\$0.00	\$9.72	\$10.00	\$215.00	\$241.72 DES MOINES, IA	INTERSTATE GRAIN COMPACT
01/9/88	01/9/88	\$7.00	\$0.00	\$7.56	\$10.00	\$238.00	\$262.56 WICHITA, KA	AMERICAN AGRICULTURAL MOVEMENT
01/21/88	01/23/88	\$0.00	\$0.00	\$0.00	\$45.25	\$494.00	\$539.25 TAMPA, FL	1988 US DAIRY FORUM
01/23/88	01/23/88	\$3.00	\$49.35	\$0.00	\$13.46	\$179.00	\$244.81 AMES, IA	AGRICULTURE FORUM
02/28/88	02/28/88	\$7.00	\$0.00	\$9.72	\$72.40	\$388.00	\$477.12 NEW YORK, NY	FARM CRISIS
03/23/88	03/24/88	\$7.00	\$94.50	\$0.00	\$30.00	\$594.00	\$725.50 WASHINGTON, DC	RIM
TOTAL OUT-STATE		\$94.00	\$863.40	\$468.34	\$793.86	\$4,292.24	\$6,511.84	
TOTAL	TRAVEL	\$94.00	\$863.40	\$1,166.83	\$1,505.02	\$6,944.56	\$10,573.81	

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ROLLIN DENNISTOUN, DEPUTY COMMISSIONER
TRAVEL REIMBURSEMENT FY 1986

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
07/29/85	07/31/85	\$0.00	\$0.00	\$217.89	\$186.36	\$0.00	\$404.25	REGULAR TRAVEL
09/14/85	09/05/85	\$13.30	\$32.40	\$5.94	\$1.75	\$77.00	\$130.39	GRAND FORKS, ND AREA ONE POTATO COUNCIL
09/04/85	09/28/85	\$0.00	\$0.00	\$168.48	\$10.00	\$0.00	\$178.48	REGULAR TRAVEL
09/28/85	09/30/85	\$3.50	\$0.00	\$139.86	\$27.50	\$0.00	\$170.86	REGULAR TRAVEL
10/01/85	10/30/85	\$0.00	\$0.00	\$42.39	\$9.50	\$0.00	\$51.89	REGULAR TRAVEL
11/05/85	11/21/85	\$0.00	\$0.00	\$83.43	\$2.30	\$0.00	\$85.73	REGULAR TRAVEL
12/04/85	12/31/85	\$0.00	\$0.00	\$51.84	\$9.00	\$0.00	\$60.84	REGULAR TRAVEL
01/03/86	01/30/86	\$4.90	\$39.79	\$138.78	\$58.40	\$0.00	\$241.87	REGULAR TRAVEL
02/10/86	02/27/86	\$0.00	\$0.00	\$4.05	\$41.00	\$0.00	\$45.05	REGULAR TRAVEL
02/17/86	02/18/86	\$0.00	\$0.00	\$6.48	\$49.50	\$164.00	\$219.98	CROOKSTON, MN RED RIVER VALLEY WINTER SHOWS
02/03/86	02/28/86	\$0.00	\$0.00	\$108.81	\$5.50	\$0.00	\$114.31	REGULAR TRAVEL
03/03/86	03/26/86	\$0.00	\$0.00	\$96.93	\$31.00	\$0.00	\$127.93	REGULAR TRAVEL
04/02/86	04/30/86	\$0.00	\$0.00	\$59.40	\$18.50	\$0.00	\$77.90	REGULAR TRAVEL
04/23/86	05/15/86	\$73.50	\$0.00	\$0.00	\$0.00	\$0.00	\$73.50	REGULAR TRAVEL
05/01/86	05/30/86	\$63.70	\$53.00	\$159.84	\$0.00	\$0.00	\$276.54	REGULAR TRAVEL
06/23/86	06/23/86	\$0.00	\$0.00	\$5.94	\$6.50	\$164.00	\$176.44	E. GRAND FORKS, ND AREA ONE POTATO COUNCIL
06/02/86	06/30/86	\$47.50	\$95.40	\$315.63	\$20.00	\$0.00	\$478.53	REGULAR TRAVEL
TOTAL IN STATE		\$206.40	\$220.59	\$1,605.69	\$476.81	\$405.00	\$2,914.49	

OUT-OF-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
09/27/85	09/28/85	\$22.00	\$64.80	\$4.86	\$18.00	\$71.00	\$180.66	FARGO, ND WHEAT COUNCIL
10/26/85	10/30/85	\$31.80	\$336.00	\$6.48	\$290.00	\$178.00	\$842.28	ALANTIC CITY, NJ NASDA
11/13/85	11/14/85	\$6.80	\$38.72	\$6.48	\$11.50	\$142.00	\$205.50	FARGO, ND RED RIVER VALLEY POTATO GROWERS
12/17/85	12/17/85	\$0.00	\$0.00	\$6.48	\$29.00	\$150.00	\$185.48	CHICAGO, IL MIATCO
01/28/86	01/28/86	\$0.00	\$0.00	\$6.48	\$8.00	\$200.00	\$214.48	CHICAGO, IL MIATCO
03/09/86	03/12/86	\$47.65	\$164.80	\$6.48	\$168.00	\$380.00	\$766.93	WASHINGTON, DC NASDA
03/20/86	03/21/86	\$12.90	\$53.26	\$5.94	\$29.00	\$199.00	\$300.10	DENVER, CO NATIONAL POTATO BD ANNUAL MEETING

03/25/86	03/25/86	\$0.00	\$0.00	\$6.48	\$9.72	\$210.00	\$226.20	CHICAGO, IL
05/08/86	05/08/86	\$18.50	\$68.10	\$6.48	\$41.90	\$328.00	\$462.98	WASHINGTON, DC
TOTAL OUT-OF-STATE		\$139.65	\$725.68	\$56.16	\$605.12	\$1,858.00	\$3,384.61	
TOTAL TRAVEL		\$346.05	\$946.27	\$1,661.85	\$1,081.93	\$2,263.00	\$6,299.10	

INTERSTATE PEST CONTROL COMPACT
PUBLIC EMPLOYEES ROUND TABLE

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ROLLIN DENNISTOUN, DEPUTY COMMISSIONER
TRAVEL REIMBURSEMENT FY 1987

IN-STATE TRAVEL									PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL	LOCATION	
08/04/86	08/30/86	\$24.05	\$43.46	\$119.88	\$97.75	\$142.00	\$427.14	DETROIT LKS, MN	WHEAT COUNCIL AND REG. TRAVEL
09/03/86	09/30/86	\$14.45	\$82.61	\$167.94	\$37.25	\$164.00	\$466.25	EAST GRAND FORKS, MN	POTATO COUNCIL AND REG. TRAVEL
07/16/86	07/25/86	\$17.30	\$28.36	\$184.68	\$28.10	\$0.00	\$258.44		REGULAR TRAVEL
10/07/86	10/24/86	\$0.00	\$42.80	\$91.53	\$69.73	\$164.00	\$368.06	GRAND FORKS, ND	POTATO COUNCIL AND REG. TRAVEL
11/07/86	11/25/86	\$0.00	\$0.00	\$39.96	\$25.00	\$0.00	\$64.96		REGULAR TRAVEL
11/20/86	11/21/86	\$24.70	\$38.16	\$6.48	\$75.62	\$153.00	\$297.96	FARGO, ND	POTATO GROWERS
12/01/86	12/24/86	\$5.35	\$0.00	\$107.73	\$32.25	\$142.00	\$287.33	MOORHEAD, MN	WHEAT GROWERS
01/05/87	01/29/87	\$30.50	\$0.00	\$103.68	\$28.25	\$0.00	\$162.43		REGULAR TRAVEL
02/02/87	02/27/87	\$10.00	\$0.00	\$146.34	\$72.13	\$164.00	\$392.47	CROOKSTON, MN	WINTER SHOWS
03/02/87	03/17/87	\$20.00	\$0.00	\$82.89	\$3.00	\$0.00	\$105.89		REGULAR TRAVEL
03/18/87	03/31/87	\$10.00	\$0.00	\$26.73	\$9.75	\$174.00	\$220.48	E. GRAND FORKS, MN	POTATO COUNCIL
04/01/87	04/27/87	\$21.32	\$0.00	\$37.53	\$4.25	\$0.00	\$63.10		REGULAR TRAVEL
05/04/87	05/16/87	\$11.93	\$0.00	\$38.34	\$0.00	\$0.00	\$50.27		REGULAR TRAVEL
06/10/87	06/30/87	\$36.15	\$45.36	\$255.42	\$12.80	\$0.00	\$349.73		REGULAR TRAVEL
TOTAL IN STATE		\$225.75	\$280.75	\$1,409.13	\$495.88	\$1,103.00	\$3,514.51		

OUT-OF-STATE TRAVEL									PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL	LOCATION	
07/27/86	07/30/86	\$13.30	\$112.35	\$0.00	\$95.00	\$210.00	\$430.65	BISMARCK, ND	MASDA
09/12/86	09/17/86	\$70.10	\$357.85	\$0.00	\$397.85	\$270.00	\$1,095.80	CHICAGO, IL	MASDA ANNUAL MEETING
03/87/87	03/10/87	\$49.80	\$189.00	\$11.88	\$148.00	\$298.00	\$696.68	WASHINGTON, DC	MASDA, MASDA & MIATEO
04/28/87	04/30/87	\$31.00	\$124.20	\$6.48	\$66.80	\$178.00	\$406.48	SEATTLE, WA	INTERNATIONAL FOOD SHOW
TOTAL OUT-OF-STATE		\$164.20	\$783.40	\$18.36	\$707.65	\$956.00	\$2,629.61		
TOTAL TRAVEL		\$389.95	\$1,064.15	\$1,427.49	\$1,203.53	\$2,059.00	\$6,144.12		

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ROLLIN DENNISTOUN, DEPUTY COMMISSIONER
TRAVEL REIMBURSEMENT FY 1988

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
07/01/87	07/31/87	\$14.83	\$0.00	\$94.23	\$75.15	\$0.00	\$184.21	REGULAR TRAVEL
08/03/87	08/31/87	\$44.00	\$53.28	\$196.02	\$12.65	\$176.00	\$481.95	FARGO, ND NAT'L ASSOC COUNTY EXT AGENTS & REG. TRAVEL
09/01/87	09/30/87	\$0.00	\$0.00	\$53.19	\$51.54	\$0.00	\$104.73	REGULAR TRAVEL
10/01/87	10/30/87	\$30.20	\$42.18	\$267.84	\$11.00	\$0.00	\$351.22	REGULAR TRAVEL
10/27/87	10/27/87	\$0.00	\$0.00	\$6.48	\$56.30	\$220.00	\$282.78	CROOKSTON, MN POTATO HEARING
11/01/87	12/01/87	\$47.25	\$77.40	\$201.69	\$20.00	\$196.00	\$542.34	MOORHEAD, MN MN WHEAT GROWERS
12/02/87	12/29/87	\$27.60	\$136.90	\$120.96	\$48.20	\$220.00	\$553.66	E. GRAND FORKS, MN RURAL ENTREPRE SEM & REG. TRAVEL
01/05/88	01/20/88	\$0.00	\$0.00	\$52.92	\$3.50	\$0.00	\$56.42	REGULAR TRAVEL
02/02/88	02/29/88	\$56.50	\$0.00	\$122.31	\$17.85	\$0.00	\$196.66	REGULAR TRAVEL
0.0340909	03/10/88	\$10.00	\$0.00	\$12.42	\$0.85	\$0.00	\$23.27	REGULAR TRAVEL
TOTAL IN STATE		\$230.38	\$309.76	\$1,128.06	\$297.04	\$812.00	\$2,777.24	

OUT-OF-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	
07/10/87	07/16/87	\$82.00	\$461.77	\$349.92	\$13.50	\$125.00	\$1,032.19	TRAVERSE CITY, MI MASDA & MIATCO
07/31/87	08/02/87	\$32.70	\$173.56	\$6.48	\$31.30	\$164.00	\$408.04	ST. LOUIS, MO ASA ANNUAL MTG
09/14/87	09/15/87	\$29.70	\$94.50	\$6.48	\$21.50	\$385.00	\$537.18	ONTARIO, CA POTATO ISSUE
10/03/87	10/07/87	\$57.45	\$305.20	\$0.00	\$273.00	\$208.00	\$843.65	ATLANTA, GA NASDA & INTERSTATE PEST COMPACT
03/06/88	03/09/88	\$42.80	\$283.50	\$7.83	\$158.85	\$378.00	\$870.98	WASHINGTON, DC MASDA, MIATCO & NASDA
TOTAL OUT-OF-STATE		\$244.65	\$1,318.53	\$370.71	\$498.15	\$1,260.00	\$3,692.04	
TOTAL TRAVEL		\$475.03	\$1,628.29	\$1,498.77	\$795.19	\$2,072.00	\$6,469.28	

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ANNE KANTEN, ASSISTANT COMMISSIONER
TRAVEL REIMBURSEMENT FY 1986

IN-STATE TRAVEL		MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
FROM	TO							
07/02/85	07/19/85	\$22.26	\$31.61	\$170.64	\$1.00	\$0.00	\$225.51	REGULAR TRAVEL
07/13/85	07/14/85	\$26.50	\$0.00	\$56.70	\$0.00	\$146.00	\$229.20 GRYGLA, MN	FARMERS UNION ANNUAL MEETING
07/12/85	08/15/85	\$6.10	\$0.00	\$11.61	\$19.50	\$0.00	\$37.21	REGULAR TRAVEL
08/21/85	10/24/85	\$36.44	\$40.28	\$338.31	\$46.50	\$0.00	\$461.53	REGULAR TRAVEL
10/25/85	11/14/85	\$0.00	\$0.00	\$59.67	\$11.50	\$0.00	\$71.17	REGULAR TRAVEL
11/05/85	11/07/85	\$31.65	\$0.00	\$11.34	\$2.00	\$164.00	\$208.99 CROOKSTON, MN	RED RIVER VALLEY WOMENS CONF
11/16/85	12/05/85	\$20.00	\$0.00	\$56.16	\$2.50	\$0.00	\$78.66	REGULAR TRAVEL
12/06/85	12/19/85	\$23.95	\$0.00	\$90.99	\$2.25	\$0.00	\$117.19	REGULAR TRAVEL
11/20/85	11/20/85	\$0.00	\$0.00	\$0.00	\$0.00	\$142.00	\$142.00 MOORHEAD, MN	SPEAKER ON RURAL ISSUES
01/08/86	01/31/86	\$13.00	\$0.00	\$154.98	\$2.00	\$0.00	\$169.98	REGULAR TRAVEL
02/14/86	02/14/86	\$4.95	\$0.00	\$4.32	\$1.50	\$164.00	\$174.77 CROOKSTON, MN	SEED POTATO CERT TASK FORCE
02/03/86	03/20/86	\$22.50	\$0.00	\$110.16	\$15.75	\$0.00	\$148.41	REGULAR TRAVEL
03/20/86	04/17/86	\$67.50	\$0.00	\$257.31	\$26.50	\$0.00	\$351.31	REGULAR TRAVEL
04/21/86	05/22/86	\$6.50	\$0.00	\$137.16	\$0.00	\$0.00	\$143.66	REGULAR TRAVEL
05/29/86	06/30/86	\$53.50	\$0.00	\$494.10	\$21.50	\$0.00	\$569.10	REGULAR TRAVEL
TOTAL IN STATE		\$334.85	\$71.89	\$1953.45	\$152.50	\$616.00	\$3128.69	

APPENDIX C

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ANNE KANTEN, ASSISTANT COMMISSIONER
TRAVEL REIMBURSEMENT FY 1987

IN-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
08/08/86	09/04/86	\$16.45	\$40.33	\$366.12	\$3.00	\$0.00	\$425.90	REGULAR TRAVEL
09/05/86	10/02/86	\$14.75	\$0.00	\$123.12	\$22.50	\$0.00	\$160.37	REGULAR TRAVEL
10/02/86	11/10/86	\$3.30	\$100.28	\$119.61	\$0.00	\$0.00	\$223.19	REGULAR TRAVEL
11/06/86	11/06/86	\$9.01	\$43.20	\$0.00	\$31.50	\$160.00	\$243.71 THIEF RIVER FALLS, MN	AREA AGRI. INF. CTN. MEETING
12/04/86	12/05/86	\$10.50	\$37.14	\$0.00	\$0.00	\$150.00	\$197.64 THIEF RIVER FALLS, MN	RURAL EDUCATION & RESOURCES CTN.
12/05/86	01/06/87	\$2.92	\$0.00	\$111.78	\$8.75	\$0.00	\$123.45	REGULAR TRAVEL
01/07/87	01/22/87	\$0.00	\$0.00	\$45.63	\$25.45	\$0.00	\$71.08	REGULAR TRAVEL
01/30/87	02/24/87	\$0.00	\$0.00	\$85.59	\$7.25	\$0.00	\$92.84	REGULAR TRAVEL
03/06/87	03/31/87	\$3.50	\$0.00	\$168.48	\$0.00	\$0.00	\$171.98	REGULAR TRAVEL
03/31/87	04/20/87	\$0.00	\$0.00	\$30.78	\$0.00	\$0.00	\$30.78	REGULAR TRAVEL
04/21/87	05/11/87	\$33.00	\$0.00	\$83.70	\$0.00	\$0.00	\$116.70	REGULAR TRAVEL
05/11/87	06/02/87	\$5.10	\$0.00	\$93.15	\$3.00	\$0.00	\$101.25	REGULAR TRAVEL
06/09/87	06/23/87	\$24.25	\$34.41	\$184.41	\$21.45	\$0.00	\$264.52	REGULAR TRAVEL
TOTAL IN STATE		\$122.78	ERR	\$1,412.37	\$122.90	ERR	\$2,223.41	

OUT-OF-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
08/24/86	08/25/86	\$10.77	\$78.54	\$3.24	\$1.25	\$408.00	\$501.80 OZARKS, MO	MIDWEST LEGISLATIVE CONF
09/09/86	09/12/86	\$54.43	\$161.48	\$0.00	\$113.09	\$88.00	\$417.00 ST LOUIS, MO	INT'L FARM CRISIS & UNITED FARMERS & RANCHER CONGRESS
01/16/87	01/18/87	\$0.00	\$0.00	\$140.94	\$2.25	\$270.00	\$413.19 DES MOINES, IA	MIDWEST RURAL WOMENS CONF.
TOTAL OUT-OF-STATE		\$65.20	\$240.02	\$144.18	\$116.59	\$766.00	\$1,331.99	

TOTAL TRAVEL		\$187.98	ERR	\$1,556.55	\$239.49	ERR	\$3,555.40	
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STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

ANNE KANTEN, ASSISTANT COMMISSIONER
TRAVEL REIMBURSEMENT FY 1988

IN-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
07/15/87	08/12/87	\$10.45	\$0.00	\$179.28	\$0.00	\$0.00	\$189.73	REGULAR TRAVEL
08/13/87	09/22/87	\$15.15	\$86.40	\$205.74	\$38.50	\$0.00	\$345.79	REGULAR TRAVEL
10/06/87	10/07/87	\$26.95	\$32.40	\$0.00	\$9.00	\$205.00	\$273.35 THIEF RIVER FALLS, MN	RERC MEETING
09/23/87	10/05/87	\$37.90	\$76.36	\$182.52	\$0.00	\$0.00	\$296.78	REGULAR TRAVEL
10/20/87	11/23/87	\$0.00	\$33.92	\$61.56	\$1.50	\$0.00	\$96.98	REGULAR TRAVEL
01/06/88	02/25/88	\$0.00	\$0.00	\$12.96	\$0.00	\$0.00	\$12.96	REGULAR TRAVEL
02/26/88	03/09/88	\$3.75	\$0.00	\$61.83	\$0.00	\$0.00	\$65.58	REGULAR TRAVEL
TOTAL IN STATE		\$94.20	\$229.08	\$703.89	\$49.00	\$205.00	\$1,281.17	

OUT-OF-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
09/19/87	09/20/87	\$11.45	\$34.14	\$4.32	\$38.35	\$256.00	\$344.26 LINCOLN, NB	FARM AID CONCERT
10/09/87	10/11/87	\$0.00	\$0.00	\$5.40	\$36.00	\$178.00	\$219.40 ATLANTA, GA	NAT'L CNL OF CHURCHES, FARM CRISIS CONF.
10/10/87	10/10/87	\$0.00	\$0.00	\$0.00	\$20.00	\$230.00	\$250.00 RALEIGH, NC	BLACK CAUCAS ON NAT'L AGRIC. POLICY
10/31/87	11/20/87	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00 BRAZIL	MEET WITH BRAZILIAN FARMERS
01/22/88	01/23/88	\$21.90	\$0.00	\$0.00	\$15.00	\$179.00	\$215.90 AMES, IA	PRESIDENTIAL FORUM ON AGRIC/RURAL LIFE
TOTAL OUT-OF-STATE		\$873.35	\$34.14	\$9.72	\$109.35	\$843.00	\$1,869.56	
TOTAL TRAVEL		\$967.55	\$263.22	\$713.61	\$158.35	\$1,048.00	\$3,150.73	

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

DONALD MARK RITCHIE
TRAVEL REIMBURSEMENT FY 1986

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL	
07/01/85	07/10/85	\$0.00	\$0.00	\$161.20	\$2.50	\$0.00	\$163.70	REGULAR TRAVEL
07/15/85	07/17/85	\$0.00	\$0.00	\$132.09	\$0.00	\$0.00	\$132.09	REGULAR TRAVEL
07/21/85	07/25/85	\$0.00	\$0.00	\$24.75	\$17.50	\$0.00	\$42.25	REGULAR TRAVEL
07/29/85	08/02/85	\$0.00	\$0.00	\$117.97	\$0.00	\$0.00	\$117.97	REGULAR TRAVEL
08/05/85	08/07/85	\$0.00	\$0.00	\$51.69	\$0.00	\$0.00	\$51.69	REGULAR TRAVEL
08/29/85	08/29/85	\$0.00	\$0.00	\$0.00	\$8.25	\$0.00	\$8.25	REGULAR TRAVEL
09/03/85	09/03/85	\$0.00	\$0.00	\$8.99	\$5.50	\$150.00	\$164.49	BEMIDJI, MN FARM BILL
09/10/85	09/10/85	\$0.00	\$0.00	\$9.77	\$2.00	\$0.00	\$11.77	REGULAR TRAVEL
09/15/85	09/16/85	\$24.00	\$0.00	\$108.88	\$0.00	\$0.00	\$132.88	FARGO, N. DAK. & SAUK CENTRE, MN 1985 FARM BILL
09/17/85	09/17/85	\$0.00	\$0.00	\$0.00	\$4.69	\$0.00	\$4.69	REGULAR TRAVEL
09/25/85	09/25/85	\$0.00	\$0.00	\$32.31	\$0.00	\$0.00	\$32.31	REGULAR TRAVEL
10/09/85	10/14/85	\$0.00	\$0.00	\$17.79	\$0.70	\$0.00	\$18.49	REGULAR TRAVEL
10/15/85	10/15/85	\$6.85	\$0.00	\$27.30	\$0.00	\$0.00	\$34.15	ROCHESTER, MN 1985 SW MN DIST THEOLOGICAL CONF.
10/15/85	10/17/85	\$0.00	\$0.00	\$70.17	\$0.00	\$0.00	\$70.17	REGULAR TRAVEL
10/21/85	10/25/85	\$16.15	\$0.00	\$190.85	\$0.00	\$0.00	\$207.00	REGULAR TRAVEL
10/29/85	10/30/85	\$18.00	\$0.00	\$32.27	\$15.00	\$157.00	\$222.27	THIEF RIVER FALLS, MN FARM BILL
11/13/85	11/14/85	\$0.00	\$0.00	\$33.47	\$0.00	\$0.00	\$33.47	REGULAR TRAVEL
12/04/85	12/09/85	\$6.25	\$0.00	\$10.26	\$1.75	\$0.00	\$18.26	REGULAR TRAVEL
12/10/85	12/16/85	\$0.00	\$0.00	\$24.97	\$13.50	\$0.00	\$38.47	REGULAR TRAVEL
11/05/85	01/06/86	\$0.00	\$0.00	\$34.34	\$0.00	\$0.00	\$34.34	REGULAR TRAVEL
01/04/86	01/04/86	\$0.00	\$0.00	\$8.69	\$9.65	\$0.00	\$18.34	REGULAR TRAVEL
02/26/86	02/26/86	\$0.00	\$0.00	\$143.58	\$8.45	\$0.00	\$152.03	REGULAR TRAVEL
03/07/86	03/16/86	\$0.00	\$0.00	\$183.25	\$1.50	\$0.00	\$184.75	REGULAR TRAVEL
03/17/86	03/17/86	\$0.00	\$0.00	\$33.20	\$0.00	\$0.00	\$33.20	REGULAR TRAVEL
03/25/86	04/10/86	\$0.00	\$0.00	\$7.37	\$45.60	\$0.00	\$52.97	REGULAR TRAVEL
04/08/86	05/06/86	\$0.00	\$0.00	\$17.19	\$7.80	\$0.00	\$24.99	REGULAR TRAVEL
05/12/86	05/12/86	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$170.00	THIEF RIVER FALLS, MN FARM LEGISLATURE
TOTAL IN STATE		\$71.25	\$0.00	\$1,482.35	\$144.39	\$477.00	\$2,174.99	

APPENDIX D

OUT-OF-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
08/10/85	08/14/85	\$14.05	\$152.31	\$8.67	\$82.45	\$363.00	\$620.48 WASHINGTON, DC	1985 FARM BILL
09/03/85	09/04/85	\$13.66	\$62.16	\$13.71	\$138.99	\$224.00	\$452.52 CHAMPAIGN, IL	1985 FARM BILL
09/06/85	09/07/85	\$20.30	\$0.00	\$118.20	\$0.00	\$0.00	\$138.50 DES MOINES, IA	1985 FARM BILL
09/12/85	09/13/85	\$23.58	\$64.94	\$8.91	\$66.90	\$500.00	\$664.33 WASHINGTON, DC	1985 FARM BILL
09/18/85	09/20/85	\$20.39	\$140.90	\$4.61	\$57.30	\$490.00	\$713.20 WASHINGTON, DC	1985 FARM BILL
09/22/85	09/23/85	\$24.37	\$0.00	\$0.00	\$15.00	\$230.00	\$269.37 CHAMPAIGN, IL	FARM AID
10/01/85	10/04/85	\$17.45	\$181.35	\$0.00	\$49.30	\$500.00	\$748.10 WASHINGTON, DC	1985 FARM BILL
10/20/85	10/20/85	\$14.50	\$0.00	\$8.28	\$6.50	\$255.00	\$284.28 DES MOINES, IA	BANKERS MEETING
11/01/85	11/03/85	\$27.65	\$0.00	\$18.57	\$136.40	\$245.00	\$427.62 PIERRE, SD & BISMARCK, ND	FARM CRISIS
11/07/85	11/08/85	\$20.65	\$0.00	\$14.31	\$26.25	\$344.00	\$405.21 WASHINGTON, DC	FARM POLICY MEETING
11/12/85	11/12/85	\$14.95	\$0.00	\$14.17	\$21.85	\$500.00	\$550.97 WASHINGTON, DC	1985 FARM BILL
12/03/85	12/03/85	\$16.80	\$0.00	\$4.29	\$26.80	\$230.00	\$277.89 DES MOINES, IA	FARM CRISIS
03/23/86	03/23/86	\$13.17	\$63.00	\$7.31	\$29.10	\$238.00	\$350.58 DUBUQUE, IA, & MADISON, WI	FARM MEETING
05/23/86	05/24/86	\$0.00	\$0.00	\$7.69	\$23.20	\$500.00	\$530.89 WASHINGTON, DC	FARM LEGISLATION
06/03/86	06/03/86	\$2.85	\$0.00	\$8.67	\$17.50	\$319.00	\$348.02 WASHINGTON, DC	1985 FARM BILL
TOTAL OUT-OF-STATE		\$244.37	\$664.66	\$237.39	\$697.54	\$4,938.00	\$6,781.96	
TOTAL TRAVEL		\$315.62	\$664.66	\$1,719.74	\$841.93	\$5,415.00	\$8,956.95	

STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

DONALD MARK RITCHIE
TRAVEL REIMBURSEMENT FY 1987

IN-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
9/4/86	9/14/86	\$6.90	\$0.00	\$108.54	\$0.00	\$0.00	\$115.44	REG. TRAVEL
9/8/86	9/8/86	\$0.00	\$0.00	\$0.57	\$2.25	\$0.00	\$2.82	REG. TRAVEL
9/17/86	9/18/86	\$0.00	\$0.00	\$108.78	\$0.00	\$0.00	\$108.78	REG. TRAVEL
9/28/86	9/29/86	\$0.00	\$0.00	\$67.34	\$12.50	\$0.00	\$79.84	REG. TRAVEL
1/28/87	1/29/87	\$11.90	\$0.00	\$138.24	\$0.00	\$0.00	\$150.14	REG. TRAVEL

TOTAL IN STATE		\$18.80	\$0.00	\$423.47	\$14.75	\$0.00	\$457.02	
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OUT-OF-STATE TRAVEL

FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL LOCATION	PURPOSE
9/10/86	9/11/86	\$99.48	\$604.20	\$4.35	\$91.10	\$88.00	\$887.13 ST. LOUIS, MO	UNITED FARMERS & RANCHERS CONGRESS
10/3/86	10/3/86	\$6.50	\$0.00	\$6.61	\$8.00	\$280.00	\$301.11 PIERRE, SD	SD FARM CONGRESS
1/25/87	1/28/87	\$75.00	\$0.00	\$6.15	\$122.30	\$248.00	\$451.45 NY-WASHINGTON	FARM BILL
2/2/87	2/6/87	\$100.00	\$376.56	\$9.26	\$112.10	\$298.00	\$895.92 WASHINGTON, DC	SAVE THE FAM FARM ACT

TOTAL OUT-OF-STATE		\$280.98	\$980.76	\$26.37	\$333.50	\$914.00	\$2,535.61	
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TOTAL TRAVEL		\$299.78	\$980.76	\$449.84	\$348.25	\$914.00	\$2,992.63	
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STATE OF MINNESOTA
DEPARTMENT OF AGRICULTURE

DONALD MARK RITCHIE
TRAVEL REIMBURSEMENT FY 1988

IN-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL	
08/18/87	08/21/87	\$0.00	\$0.00	\$54.54	\$48.25	\$0.00	\$102.79	REGULAR TRAVEL
08/26/87	08/29/87	\$0.00	\$0.00	\$13.33	\$8.50	\$0.00	\$21.73	REGULAR TRAVEL
09/11/87	09/11/87	\$0.00	\$0.00	\$8.91	\$3.25	\$0.00	\$12.16	REGULAR TRAVEL
09/17/87	09/17/87	\$0.00	\$0.00	\$8.37	\$3.00	\$0.00	\$11.37	REGULAR TRAVEL
09/26/87	09/26/87	\$0.00	\$0.00	\$0.00	\$32.75	\$0.00	\$32.75	REGULAR TRAVEL
09/27/87	09/27/87	\$0.00	\$0.00	\$0.00	\$26.49	\$0.00	\$26.49	REGULAR TRAVEL
10/21/87	10/22/87	\$8.10	\$0.00	\$44.82	\$1.50	\$0.00	\$54.42	REGULAR TRAVEL
10/27/87	10/27/87	\$0.00	\$0.00	\$0.00	\$21.30	\$0.00	\$21.30	REGULAR TRAVEL
11/08/87	11/10/87	\$0.00	\$0.00	\$27.81	\$105.00	\$0.00	\$132.81	REGULAR TRAVEL
11/10/87	11/16/87	\$6.10	\$0.00	\$68.85	\$4.70	\$0.00	\$79.65	REGULAR TRAVEL
01/11/88	01/11/88	\$7.00	\$0.00	\$5.94	\$7.75	\$157.00	\$177.69	THIEF RIVER FALLS, MN FARM MEETING
01/13/88	01/13/88	\$0.00	\$0.00	\$6.21	\$38.34	\$0.00	\$44.55	REGULAR TRAVEL
01/13/88	01/21/88	\$0.00	\$0.00	\$0.00	\$71.23	\$0.00	\$71.23	REGULAR TRAVEL
02/17/88	02/19/88	\$0.00	\$0.00	\$28.62	\$2.00	\$0.00	\$30.62	REGULAR TRAVEL
03/10/88	03/11/88	\$0.00	\$0.00	\$26.19	\$0.85	\$0.00	\$27.04	REGULAR TRAVEL
TOTAL IN STATE		\$21.20	\$0.00	\$293.59	\$374.91	\$157.00	\$846.60	

OUT-OF-STATE TRAVEL								PURPOSE
FROM	TO	MEALS	LODGING	MILEAGE	OTHER	AIR FARE	TOTAL	
09/17/87	09/20/87	\$63.65	\$107.43	\$4.59	\$24.50	\$208.00	\$408.17	LINCOLN, NB FARM ACTION CONF.
09/21/87	09/22/87	\$32.65	\$0.00	\$0.00	\$157.64	\$405.00	\$595.29	DETROIT, MI FARM CRISIS
10/18/87	10/20/87	\$51.30	\$0.00	\$13.23	\$42.55	\$448.00	\$555.08	NEW YORK, NY INT'L FORUM ON ENVIRONMENT & DEVEL.
10/08/87	10/12/87	\$32.33	\$153.00	\$7.29	\$71.60	\$178.00	\$442.22	ATLANTA, GA NAT'L CNL OF CHURCHES FARM CRISIS
10/30/87	11/01/87	\$19.80	\$65.90	\$17.28	\$31.65	\$238.00	\$372.63	WASHINGTON, DC AGRICULTURAL COMMITTEE
11/04/87	11/06/87	\$51.65	\$0.00	\$8.64	\$16.00	\$522.00	\$598.29	BURLINGTON, VT SPEAK AT MEETING OF RURAL VERMONT
11/20/87	11/20/87	\$0.00	\$0.00	\$6.48	\$12.75	\$378.00	\$397.23	BILLINGS, MT NORTHERN PLAINS RESOURCE CNT.
12/17/87	12/19/87	\$58.08	\$0.00	\$7.02	\$62.90	\$333.00	\$461.00	WASHINGTON, DC AGRICULTURAL COMMITTEE STAFF MEETING
01/11/88	01/15/88	\$13.00	\$0.00	\$8.64	\$29.80	\$178.00	\$229.44	COLUMBUS, OH STATE FARM CONVENTION

01/25/88	01/27/88	\$59.68	\$0.00	\$0.00	\$98.80	\$418.00	\$576.48	WASHINGTON, DC
01/28/88	01/29/88	\$0.00	\$41.60	\$8.64	\$23.00	\$398.00	\$471.24	GREAT FALLS, MT
02/03/88	02/06/88	\$47.65	\$0.00	\$0.00	\$91.65	\$573.00	\$712.30	NEW YORK, NY
02/22/88	02/23/88	\$25.70	\$0.00	\$0.00	\$99.30	\$418.00	\$543.00	WASHINGTON, DC
04/05/88	04/05/88	\$15.35	\$0.00	\$3.80	\$55.00	\$238.00	\$312.15	WASHINGTON, DC

AGRI PRODUCT & TRADE MEETING
CANADIAN-US TRADE AGREEMENT
MACHINIST UNION CONV.
JAPANESE FARM LEADERS MEETING
US FARM DEBT

TOTAL OUT-OF-STATE	\$470.84	\$367.93	\$85.61	\$817.14	\$4,933.00	\$6,674.52
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TOTAL TRAVEL	\$492.04	\$367.93	\$379.20	\$1,192.05	\$5,090.00	\$7,521.12
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