

State of Minnesota
Legislative Audit Commission
2024 Program Evaluation
Topic Selection Process Schedule

Dates	Key Activities and Meetings
February 14 (Wednesday)	OLA sends e-mail to legislators requesting topic suggestions
February 21 (Wednesday)	OLA sends reminder e-mail to legislators
February 23 (Friday)	Deadline for legislators to suggest topics to OLA
March 4 9:30 a.m. – 10:30 a.m. (Monday)	First Evaluation Subcommittee meeting to review suggested topics and narrow to 15 preliminary topics
March 20 2:30 p.m – 3:00 p.m. (Wednesday)	Second Evaluation Subcommittee meeting to review information about the preliminary topics and select 10 semi-finalists for the legislative survey OLA e-mails and distributes physical copies of the legislative survey
March 25 (Monday)	OLA sends reminder e-mail to legislators regarding the survey
March 28 – April 1	Legislative recess
April 8 (Monday) 9 a.m. – 10:30 a.m.	Final Evaluation Subcommittee meeting to select 5 topics to recommend for approval by full Legislative Audit Commission Full Legislative Audit Commission meeting to approve topics for evaluation